Yearly Status Report - 2016-2017

Part A	
Data of the Institution	
1. Name of the Institution	**JOGAMAYA DEVI COLLEGE**
Name of the head of the Institution	**Dr.Srabani Sarkar**
Designation	**Principal**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**919883177733**
Mobile no.	**9883177733**
Registered Email	**principal.jdc26@gmail.com**
Alternate Email	**srabani_sarkar@rediffmail.com**
Address	**92, S. P. Mukherjee Road**
City/Town	**KOLKATA**
State/UT	**West Bengal**
Pincode	**700026**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Women**
Location	**Urban**
Financial Status	**state**
Name of the IQAC co-ordinator/Director	**Dr. Ruma Basu**
Phone no/Alternate Phone no.	**919433115930**
Mobile no.	**9433115930**
Registered Email	**principal.jdc26@gmail.com**
Alternate Email	**srabani_sarkar@rediffmail.com**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	https://www.jogamayadevicollege.ac.in

4. Whether Academic Calendar prepared during the year

Yes

if yes,whether it is uploaded in the institutional website: Weblink :	https://www.jogamayadevicollege.ac.in

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	**B**	**2.10**	**2014**	**10-Dec-2014**	**09-Dec-2019**

6. Date of Establishment of IQAC

08-Aug-2013

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
National Level Seminar on Radioactivity	**02-Dec-2016** **4**	**70**
Seminars on Interdisciplinary Studies	**23-Feb-2017** **3**	**77**

Investor Awareness Programme	27-Feb-2017 3	150
Social Awareness-Honour Killing	22-Mar-2017 3	81
Students' Colloquium	11-Apr-2017 1.5	66
[View File](#)		

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Faculty	MRP	UGC	2016 2	125000
Faculty	MRP	UGC	2016 2	308532
No Files Uploaded !!!				

9. Whether composition of IQAC as per latest NAAC guidelines:	**Yes**
Upload latest notification of formation of IQAC	[View File](#)
10. Number of IQAC meetings held during the year :	**4**
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**Yes**
Upload the minutes of meeting and action taken report	[View File](#)
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**

12. Significant contributions made by IQAC during the current year(maximum five bullets)

Online admission and creation of student database.

Expedite students scholarship application forwarding process

Employability as well as value development programs for students.

Process and analysis of student result data, identification of slow learners and arrangement of academic counselling and remedial classes.

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Professional courses	Course conducted on supervisory skills for HRD in association with Pranabananda Institute of Management and Technology
Student data	Student database created at the time of admission to the college
RUSA Fund Utilization	2nd instalment of RUSA Fund received Purchase of equipments and infrastructural development in progress in accordance with the DPR
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14. Whether AQAR was placed before statutory body ?	Yes

Name of Statutory Body	Meeting Date
Governing Body	13-Nov-2019

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2017
Date of Submission	31-Dec-2017
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	Institutional Management Information System has Student Management Module, Library Management Module

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Considerable resources deployed towards the continuous upgradation of the core aspects of curriculum delivery-teaching, learning and evaluation; Participation of teachers to FDP, RC, use of ICT etc is encouraged; Good Teacher-Student Relation is maintained; Classes and syllabus is distributed among teachers at the beginning of academic session; The following innovative methods are encouraged: Students' Seminar: Peer Teaching; Problem solving in small group; Individual counselling. Transparent and efficient evaluation methods are in place: Students attendance checked at regular interval; ; Evaluation at regular interval held; timely publication of result; Evaluated answer scripts are shown to the students; Parent-Teacher meeting held regularly

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
Human Resource Office Supervisory Skill Level1	NA	03/09/2016	1	Employabilit y	Office Supervisory
Human Resource Office Supervisory Skill Level2	NA	03/09/2016	1	Employabilit y	Office Supervisory
3day Entrepr eneurship Awareness Camp, incl. industry visit in an industry visit in Allen Laboratories Limited	NA	08/03/2017	3	Enterpreneur ship	Enterpreneur ship

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
MA	Bengali	29/08/2016
	View File	

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
No Data Entered/Not Applicable !!!		

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	135	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Vivekanandha Nidhi Value Education Programme at Serampore	07/04/2016	23
Vivekanandha Nidhi Value Education Programme at Serampore	23/02/2017	25
3day Entrepreneurship Awareness Camp, incl. industry visit in an industry visit in Allen Laboratories Limited	08/03/2017	80
View File		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	ENVIRONMENT SCIENCE	577
BSc	ENVIRONMENT SCIENCE	464
BCom	ENVIRONMENT SCIENCE	352
View File		

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	No
Employers	No
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
Students feedback sent to concerned teachers and management for effective analysis and utilization.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
No Data Entered/Not Applicable !!!				
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2016	5977	90	55	0	9

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
168	115	100	6	0	3

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Individual mentoring is always done by teachers though structured mentoring system is not available

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
5977	55	1:20

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
72	55	17	9	29

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
No Data Entered/Not Applicable !!!			
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
No Data Entered/Not Applicable !!!				

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Surprise test, open book class test, guided peer teaching

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Academic Sub Committee prepares college internal academic calendar which is strictly adhered to.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

http://www.jogamayadevicollege.org

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
1	BA	Honours	210	208	99
2	BSc	Honours	333	332	99
3	BCom	Honours	214	213	99
4	BA	General	370	367	99
5	BSc	General	184	184	100
6	BCom	General	342	340	99

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

https://www.jogamayadevicollege.ac.in

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
No Data Entered/Not Applicable !!!				

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
3day Entrepreneurship Awareness Camp, incl. industry visit in an	Career Counselling Cell	08/03/2017

industry visit in Allen Laboratories Limited		

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					
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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
No Data Entered/Not Applicable !!!		

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
No Data Entered/Not Applicable !!!	

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
No Data Entered/Not Applicable !!!			
View File			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
No Data Entered/Not Applicable !!!	
View File	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
No Data Entered/Not Applicable !!!						
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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						

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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
No Data Entered/Not Applicable !!!				
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
3day Entrepreneurship Awareness Camp, incl. industry visit in an industry visit in Allen Laboratories Limited	Career Counselling Cell/Enterprise Development Institute, Kolkata under DSTNIMAT	10	80
Free TeachingLearning for Poor street Children	NSS	5	100
Awareness Rally against Vector Bourne Disease	NSS	7	75
Thallasemia and HIV Awareness Camp	NSS/ Rotary club, Kolkata	20	95
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
CATC	BEST CADET WB SIKKIM	NCC	40
View File			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
YOGA DAY	NCC/ 1 Bengal Girls Battaion	YOGA Day Celebration	4	25
Thallasemia and HIV Awareness	NSS/ ROTARY CLUB, KOLKATA	Thallasemia and HIV Awaress Camp	20	95
CATC	NCC/ 1 Bengal	Combined Annual	1	40

Girls Battalion	Training		
View File			

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
No Data Entered/Not Applicable !!!			
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
No Data Entered/Not Applicable !!!					
View File					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
No Data Entered/Not Applicable !!!			
No file uploaded.			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
32.5	72.43

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Newly Added
Laboratories	Newly Added
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
Others	Newly Added
View File	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation

SOUL	**Partially**	**1.0**	**2016**	

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	**44357**	**4377566**	**570**	**290809**	**44927**	**4668375**
Reference Books	**8743**	**810436**	**108**	**86027**	**8851**	**896463**
Journals	**2**	**10131**	**1**	**5563**	**3**	**15694**
[View File](#)						

 4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	**76**	**30**	**12**	**4**	**0**	**6**	**36**	**0**	**0**
Added	**43**	**20**	**43**	**0**	**0**	**6**	**14**	**0**	**3**
Total	**119**	**50**	**55**	**4**	**0**	**12**	**50**	**0**	**3**

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

125 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
No Data Entered/Not Applicable !!!	

4.4 – Maintenance of Campus Infrastructure

 4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
20	**21.52**	**20**	**19.98**

 4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

> **AMC for instruments, Regular supply of recurring items of laboratories, engagement of sufficient number of sweepers, regular supply of cleaning**

material, changing and or repairing of furnitures and fixtures at regular interval or whenever needed, keeping electrician and plumber at hand, Annual purchase of books at library.

https://www.jogamayadevicollege.ac.in

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
No Data Entered/Not Applicable !!!			
View File			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Human Resource Office Supervisory Skill Level1	03/09/2016	34	Pranavananda Institute of Management and Training
Human Resource Office Supervisory Skill Level2	03/09/2016	19	Pranavananda Institute of Management and Training
View File			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
No Data Entered/Not Applicable !!!					
View File					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
3	3	25

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
ICICI Prudential	40	11			

5.2.2 – Student progression to higher education in percentage during the year					
Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
No Data Entered/Not Applicable !!!					
View File					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
No Data Entered/Not Applicable !!!	
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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Annual Sports	**College**	**500**
Common Room Competitions	**College**	**150**
Annual Prize Distributopn Cultural Programme	**College**	**1500**
Freshers Welcome	**College**	**1200**
Teachers day	**College**	**1000**
View File		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
No Data Entered/Not Applicable !!!						
View File						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Arranging Freshers Welcome Ceremony, Annual Sports, Festival Saraswati Puja, Observing Birthday and Deathday of Social Reformers, Talent Search Competitions. The Secretary of Students Council is member of College Governing Body,the top administrative body of college. Students are invited to meetings of Cultural and Sports Committee too.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

The Alumni Association of the institution is a registered one and is almost 23 years old. It has its own office bearers who maintain a cordial relation with the institution. The Association conducts various social and cultural programmes apart from Annual Alumni Meet.

5.4.2 – No. of enrolled Alumni:

200

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

During present academic year, Alumni Association held 8 meetings on various ocassions. Among different activities, Annual Reunion, observing Birthdays of social reformers, Bijaya Sammilani after Durga Puja are worth mentioning. The Association helped 4 poor students by giving prize during Annual Reunion.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Online Admission System is handled by Admission Committee and all full time and part time teachers and Nonteaching staff are engaged in it Annual Social and Cultural Programme along with Prize Distribution Ceremony is handled by Cultural Committee and all staff take active part in it.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	o As the college is affiliated to the University of Calcutta, the College has no direct scope for curriculum development. o However those teachers, who are members of the Board of Studies of the University, take part in the curriculum design and development. o Teachers, in general, participate in the workshops on the implementation of new syllabus organised by the University.
Teaching and Learning	o Technologyenabled effective teaching and learning procedures o Renovation of existing infrastructure or enhancement by creating new structures, o Fully equipped computer center with the latest software catering to the special needs of departments like Geography , Mathematics o Remedial coaching for students with special needs o Field studies and social surveys undertaken as part of the curriculum in order to broaden the students' learning experience o Students made aware of the frontier areas of research in their respective disciplines through

		regularly held seminars and lectures by experts. o Academic counselling provided to slowlearners, dropouts and unsuccessful students
	Examination and Evaluation	o Tutorials and Assignments o Internal, MidTerm and Selection examination o Practical examinations conducted after completion of individual topics. Each teaching class followed by an exercise covering previous topics. Surprise tests also taken. Students evaluated on the basis of exams after every short course. o Students awarded with certificates according to their efforts and merit. o Regular written work assigned to students in tutorials duly examined and discussed with students every week. Internal examination scripts of midterm and annual examinations corrected, returned and discussed with students. Teachers meet students and discuss their scripts at a mutually convenient time o Internal Assessment through Terminal Exam (1st year) and Selection Exams o Evaluation through assignments and tutorials o Open book assessment encouraged to enable students to read, research in the library and present creatively written assignments o Powerpoint assessments encouraged
	Research and Development	o Research Cell facilitates the participation of students in activities related to frontier areas of research o Publication of Annual Magazine o Motivating students to participate in intercollege competitions o Faculty encouraged to attend seminars, symposia, to upgrade themselves to pursue research, write papers, edit and publish books. o Efforts are on to bring out a college journal/e-book.
	Library, ICT and Physical Infrastructure / Instrumentation	o Upgrading and augmentation of central and seminar library collection o Access to ebooks and ejournals • Digitalization of old and rare books o Networking of various departments and sections within the college led to streamlining of college functioning. Implementation of WiFi technology, sharing of eresources in the classrooms, improving ICT and computer based learning o The library partly computerized with integrated open source library management software SOUL. CCTV installed.

Human Resource Management	Orientation by the College for new Staff members. Students Freeship. Students Insurance. Students Scholarship. Group Insurance and other Retirement Benefits for staff.
Industry Interaction / Collaboration	o Introduction of short courses on Vocational Training organised in collaboration with Pranabananda Institute. o English Department Interdisciplinary programme on Literature and Music ongoing. o Our students have been associated with various training programmes and internship with the following organisations: Times of India, Radio Mirchi, RedFM, Akashbani, The Statesman etc.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Student Admission and Support	Admission is done through portal and students data is maintained by student management software.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
No Data Entered/Not Applicable !!!				
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
No Data Entered/Not Applicable !!!						
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
No Data Entered/Not Applicable !!!				
View File				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
12	12	0	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Provident Fund, Group Insurance, Pension scheme, College Cooperative	Provident Fund, Group Insurance, Pension Scheme, College Cooperative	Scholarship, Freeship, Annual Prizes, Group Insurance

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Yes, Financial Audit is done by Government Appointed Auditors

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
No Data Entered/Not Applicable !!!		
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6.4.3 – Total corpus fund generated

20000000

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No		No	
Administrative	No		No	

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Regular Parents-Teacher Meetings. Feedback from parents at ParentTeacher Meeting. Active participation in Field Trips if required

6.5.3 – Development programmes for support staff (at least three)

Staffs are trained to operate college management software, photocopier machine, basic computer training

6.5.4 – Post Accreditation initiative(s) (mention at least three)

Introduction of PG Programme in Bengali. Introduction of BCOM Taxation Programme. Online Admission System. Introduction of Career Oriented Courses.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No

d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
No Data Entered/Not Applicable !!!					
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Invited lecture on Honour Killing: Role of KHAP Panghayet in Marginalising of Women	22/03/2017	22/03/2017	49	0

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
No Data Entered/Not Applicable !!!

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Provision for lift	Yes	3
Ramp/Rails	Yes	3
Rest Rooms	Yes	3

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2017	1	1	15/03/2017	1	Free Teaching for Slum People	Education for poor	105
2017	1	1	28/05/2017	1	Awareness Rally	Awareness against vector bourne disease	82

2016	1	1	25/09/2016	1	Wildlife Awareness Rally	Wildlife Awareness	22

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Code of Conduct for Students	01/07/2016	Published and available in college website

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
4 Day Value Orientation Camp at Vivekananda Nidhi, Sreerampore	07/04/2016	10/04/2016	23
4 Day Value Orientation Camp at Vivekananda Nidhi, Sreerampore	23/02/2017	26/02/2017	25
Invited Lecture on General Well Being- A Philosophical Perspective	18/01/2017	18/01/2017	53

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

o Garbage bins have been introduced in sufficient number in both the buildings of the college to ensure adequate disposal of waste. An efficient team of personnel attend to the general cleanliness of the college. o Steps have been taken to ensure safe disposal of hazardous chemical waste. o The campus is a plastic free zone. o The wastage of paper has been considerably reduced by adopting the following measures: o Optimum use of the college website o Online admission o Computerization of office work and other administrative functions o Library computerization o Both buildings have been designated as 'no smoking zones'. o Use of mobile phones is restricted in the college campus. o The students and staff are encouraged to switch off all electrical appliances when they are not in use thereby ensuring minimal wastage of electricity. o Earth Day and Environment Day are observed o Seminars related to Ecology and Environmental Studies are organized. o Environmental awareness among the students is increased through field trips to surrounding areas ,e.g., the East Kolkata Wetlands.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

o Valueorientation for self empowerment and self management –the Indian Way o Supervisory skills for HumanResource Development and softskill development.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

https://www.jogamayadevicollege.ac.in

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The institution believes that honesty and discipline is the key to being human and it relentlessly works to that direction even in a age of increasing immorality and dishonesty.

Provide the weblink of the institution

https://www.jogamayadevicollege.ac.in

8.Future Plans of Actions for Next Academic Year

• More digitisation of Administration • Organising department-wise Students' and Teachers' Exchange Programme • Use of ICT regularly in taking classes • Purchase of reprographic machine for office • Provision for Students' Common Room, Canteen for students and staff in Administrative Building • Organising Inter-College and Intra-College Cultural Competition in college • Publishing college e-book