

Proceedings of IQAC-NAAC steering Committee meeting dated 20-02-18 held in Nivedita Hall at 9:30 am

Agenda:

- Retirement Benefit for college appointed non-teaching staff
- Infrastructure Up-gradation in the administrative building
- Miscellaneous

Confirmation of the minutes of previous meeting dated 17-08-17

The minutes of the previous meeting were read by the Coordinator, IQAC and were confirmed by the members present.

Minutes

1. Resolved that College-Aided-PPF Scheme to be introduced for College appointed non-teaching staff as part of their retirement benefit.
2. Resolved that provision be made for the following in the administrative building:
 - A herbarium for the life science depts.

The meeting ended with a vote of thanks to the chair.

Action taken Report

- College Management Software is functional.
- College fest Elan and Annual College function and Prize Distribution Ceremony held on January 2018. A Food and Crafts fair was also held in January. Both events were conducted with great success.
- Seminar on Sister Nivedita was held on 8.1.2018.
- All the Add-On and Career Oriented Courses started.
- Blood Donation Camp organized on 8.9.2017
- Field visits conducted by the Departments of Sociology, Botany, Zoology, Geography and Geology and Environmental Studies
- HR Courses those started last session in collaboration with Pranabananda Institute successfully completed
- Student Seminars were held by the Departments of Physics, Zoology and Sanskrit.
- Special Lecture held to commemorate the birth anniversary of Charles Darwin.