

Proceedings of IQAC meeting dated 18-12-18 held in Nivedita Hall at 8:30 am

Agenda:

- Documentation in accordance with NAAC guidelines.
- Miscellaneous

Confirmation of the minutes of previous meeting dated 31-07-18

The minutes of the previous meeting were read by the Coordinator, IQAC and were confirmed by the members present.

Minutes

1. Resolved that Learning outcomes of the CBCS Curriculum be prepared and uploaded to the college website
2. Resolved that College Website be upgraded with design consistent with NAAC guidelines.
3. Resolved that college office to assist the teachers in the documentation of Student progression to higher studies by providing access to student databases of past years
4. Resolved that Mentor-mentee meetings be held regularly and records of these maintained. Mentors to identify physically, mentally, financially and socially vulnerable students and make attempts to address their problems. Students with psychological issues may be referred to college counseling Cell.
5. Resolved that involvement of all students in all kinds of departmental and college activities be encouraged in order to check the increasing drop-out rate.
6. Resolved that a Certificate course on Basic First Aid and Disaster Risk Reduction to be held in January 2019 in association with Red Cross
7. Resolved that a workshop on Career Awareness be held by the Career Counseling Cell in association with the Dept. of Commerce of the college

The meeting ended with a vote of thanks to the chair.

Action Taken Report

- IQAC met departments on 13-12-18, 14-12-18 and 15-12-18.
- CBCS curriculum was smoothly implemented for the B.Sc. and B.A as well as BCom program.
- A 30-hour Course on Communicative English and Personality Development was held between September-November, 2018.
- A 30-hour Course on 'Human Rights with a special emphasis on Women's Rights' was held between September-November, 2018 in collaboration with the Human Rights Law BC, Kolkata
- 50 hours Course on French Language Training started in September, 2018
- A 5-day Workshop on 'Women Entrepreneurship Development Program' was conducted by the Dept. of Sociology from 07-08-18 to 11-08-18
- Seminar on 'Gender and Politics: Basic Issues' by the Dept. of Political Science on 14-08-18
- Breast Cancer Awareness Camp held
- Library upgradation grant from P.C.Chandra Group has been utilized
- The NCC Unit of the college has organized the following programmes
Swachh Bharat Abhiyaan
BetiBachaoBetiPadhao

Yoga Training

Anti-tobacco Campaign

Dengue and Cancer Awareness Camps

- 'Run for Wild Life' organized by the NSS Unit of the College on 18.11.2018.
- Small-Research-Grant for Part-Time teachers has been introduced with effect from 2018-19.