

## **Proceedings of IQAC-NAAC steering Committee meeting dated 05-03-19 held in Nivedita Hall at 9:00 am**

### **Agenda:**

- Curriculum enrichment through multi-skill development courses
- Measures for optimization of academic performance of all students
- Miscellaneous

### **Confirmation of the minutes of previous meeting dated 25-02-19**

The minutes of the previous meeting were read by the Coordinator, IQAC and were confirmed by the members present.

### **Minutes**

1. Resolved that a comprehensive list of all add-on Multi-Skill development courses offered by the college to be prepared and made available to all students at the time of admission. Students are to choose from these courses according to their interests.
2. Resolved that a focused program to motivate the students to participate in these courses be initiated by the Career Counseling Cell.
3. Resolved that the possibility of introduction of special career-oriented courses and self-defence training for final-year passed out students be explored.
4. Resolved that efforts be made to optimize the academic performance of students coming from diverse backgrounds and learning levels. A Learning Level Admission Test is to be held directly after admission to the first semester to evaluate the learning levels of the newly admitted students.
5. Resolved that necessary remedial measures, like remedial coaching and academic counseling, to be taken to address the special needs of the slow learner.
6. Special measures to be taken to guide advanced learners towards the attainment of academic excellence. Participation in peer group teaching, quizzes, seminar and workshops on emerging areas of development in their subjects, be encouraged to develop further the talents of the advanced learner.
7. Resolved that necessary preparations be made for Central online admission to be introduced from next academic session
8. Resolved that a tea and coffee vending machine be installed next to the canteen
9. Resolved that a 50-hour German language course be held in the next academic session

### **Action taken Report**

- 3 Part-time lecturers of the college have availed of the Research Grant for carrying out small research projects