

IT HAS BEEN NOTICED DURING INTERNAL AUDIT THAT ONE INSTALMENT OF PUJA ADVANCE TAKEN BY EMPLOYEES IN THE YEAR 2016 WHICH WAS SUPPOSED TO BE DEDUCTED FROM THEIR SALARY IN AUGUST, 2017 HAD NOT BEEN DEDUCTED DUE TO SHEER NEGLIGENCE ON THE PART OF THE THEN ACCOUNTANT. AS PER GB ORDER, THE SAME IS BEING REALISED NOW. THE FOLLOWING RETIRED EMPLOYEES, WHO TOOK PUJA ADVANCE IN 2016 AND THE SAID INSTALMENT OF WHICH HAD STILL NOT BEEN REFUNDED ARE REQUESTED TO REFUND THE SAME VIDE ACCOUNT PAYEE CHEQUE TO THE COLLEGE WITHIN 28.2.2021 POSITIVELY.

SR NO	NAME OF EMPLOYEE	AMOUNT TO BE REFUNDED
1	ARUN CHATTERJEE	Rs 2000.00
2	ANIRUDHHA CHAKRABORTY	Rs 2000.00
3	HARADHAN BANERJEE	Rs 2000.00
4	SIBANI NANDY	Rs 2000.00
5	RANJIT SEAL	Rs 2000.00
6	DINESH ROY	Rs 2000.00

BY ORDER