

## **Proceedings of the meeting of IQAC held on 22-09-2020 in Nivedita Hall, Jogamaya Devi College at 11 am**

### **Item No. 1**

#### **Confirmation of the proceedings of the online IQAC meeting held on 10-04-2020**

The proceedings of the previous online IQAC meeting held on 10-04-2020 were confirmed.

### **Item No. 2.**

#### **Action Taken Report**

The Coordinator informed that

- Online classes for Semester 2 and Semester 4 were held up to 30<sup>th</sup> June 2020. Online classes for Semester 3 and Semester 5 were started from 1<sup>st</sup> July 2020.
- Online teaching during the pandemic period included both live teaching through various platforms as well as posting of study materials in WhatsApp and e-mail groups. Online evaluation was regularly carried out in the form of home assignments and quizzes.
- Online peer group teaching, speed talks, quizzes, webinars and poster presentations were also carried out.
  
- Webinar Series 'Looking Beyond Covid-19' was organised by the IQAC which included
  - Invited lecture on Netiquette.
  - Invited lecture on IPR
  - Invited lecture on Innovative Financial Management in organisations to combat the Covid-19 induced economic downturn
  - Invited lecture on the role of pollinators in the prevention of Food Crisis
  - Online panel discussion on reconstructing the world in harmony with nature
  - Online panel discussion on the many faces of the Covid Crisis- lessons learnt and the way forward.
  
- Many Departmental webinars by invited Speakers and Student webinars on various aspects of the Covid Crisis, Environmental Awareness, Health and Lifestyle, Women's issues, subject related topics and popular topics were held.
  
- Webinar on Stress Management and an online motivational talk to boost the morale of students during the pandemic were held by the Department of Chemistry.
- Psychological counselling was made available for students through the college website
- Online Mentoring sessions were held for students. Parent-teacher meetings were also organised.
- The college was regularly sanitized
- Teachers attended webinars, workshops and faculty development programmes on the latest developments in ICT teaching and evaluation methods.
- Teachers attended online Faculty development programmes
- A fund for providing Relief to college students affected by the Amphan Cyclone was organised by the Students Union to which all the teachers contributed.
- NCC students of the college participated in awareness programmes, Make in India awareness programme organised by the dept. of electronics and Information technology, Govt. of India
- NCC and NSS jointly held a jointly Dengue Awareness Programme on 12-08-20
- Students webinar was organised by the dept. of comm.english on content writing, and translation.

- Various Skill development courses were held online such as Cooking and Baking Course , Arts and Basic acting
- Environment awareness videos were created and uploaded to the College youtube Channel
- World Environment Day was Celebrated through a Quiz and Panel Discussion.
- Online Celebration of Rabindra Jayanti through cultural programmes and other online Cultural activity like short plays and recitation were held
- National Yoga Day was celebrated by the College NCC Cadets.
- The College e book, JDC Interdisciplinary Volume 1, Issue 1 (2020) titled Changing trends in Human Thoughts and Perspectives Part 1 has been published.
- The first volume of an e-Magazine entitled JDC GeoBytes 2020 was launched on 26 July,2020 by the Department of Geology.

### **Item No. 3**

#### **Resolutions taken in present meeting**

Resolved that:

- An Internal Academic and Administrative Audit for the academic year 2019-2020 have been conducted.
- College Interdisciplinary e-Book entitled ‘Changing Trends in Human Thoughts and Perspective: Science, Humanities and Culture, Part II to be published in December, 2020
- G Suite package to be applied for so that webinars with greater number of participants may be held by the college.
- Admission Fees to be waived for 2<sup>nd</sup>, 4<sup>th</sup> and 6<sup>th</sup> semester students in view of the financial difficulties encountered by them as a result of the pandemic and Amphan.
- Solar panels to be installed in the administrative building as a step towards energy conservation
- Measures to be taken to successfully conduct all online examinations including online internal assessments and tutorials of the University of Calcutta.
- Measures to be taken to efficiently conduct online admission to First Semester and Mid-semesters.

The meeting ended with a vote of thanks to the chair.