

Proceedings of the meeting of IQAC held on 07-04-2021 in Nivedita Hall, Jogamaya Devi College at 11 am

Item No. 1

Confirmation of the proceedings of the online IQAC meeting held on 22-09-2020

The proceedings of the previous online IQAC meeting held on 22-09-2020 were confirmed.

Item No. 2.

Action Taken Report

The Coordinator informed that

- An Internal Academic and Administrative Audit for the academic year 2019-2020 have been conducted.
- College Interdisciplinary e-Book entitled 'Changing Trends in Human Thoughts and Perspective: Science, Humanities and Culture, Part II was published on 15-12-2020.
- G Suite package purchased.
- Admission Fees were waived for 2nd, 4th and 6th semester students.

- All online examinations including online internal assessments and tutorials of the University of Calcutta successfully completed.

- Online admission to First Semester and Mid-semesters has been successfully completed.

Item No. 3

Resolutions taken in present meeting

Resolved that:

- Measures be taken to follow the recommendations of the AAA team.
- Students and their parents be requested to submit online feedback within April 2021.
- A strategy be developed to increase retention rate of students admitted to the various courses.
- Steps to be taken in this direction include:
 - Personalised welcome mail from Principal to each student informing her of all the services offered by the college apart from curriculum delivery.
 - Special classes on subject specific computer programmes, processing of statistical data and career counselling programs.

- A community service centre be started by the college with both teacher and student members to reach out to the elderly and people affected by the pandemic.

- Courses on foreign languages be continued and seminars/ workshops on mythology for students be started.

The meeting ended with a vote of thanks to the chair.