



## YEARLY STATUS REPORT - 2020-2021

### Part A

#### Data of the Institution

<b>1.Name of the Institution</b>		<b>JOGAMAYA DEVI COLLEGE</b>
• Name of the Head of the institution		<b>DR SRABANI SARKAR</b>
• Designation		<b>PRINCIPAL</b>
• Does the institution function from its own campus?		<b>Yes</b>
• Phone no./Alternate phone no.		<b>9830711865</b>
• Mobile no		<b>9883177733</b>
• Registered e-mail		<b>principal.jdc26@gmail.com</b>
• Alternate e-mail		<b>srabani_sarkar@rediffmail.com</b>
• Address		<b>92, S. P. Mukherjee Road &amp; 5A, Rajeswar Dasgupta Road, Kol-26</b>
• City/Town		<b>Kolkata</b>
• State/UT		<b>West Bengal</b>
• Pin Code		<b>700026</b>
<b>2.Institutional status</b>		
• Affiliated /Constituent		<b>Affiliated</b>
• Type of Institution		<b>Women</b>
• Location		<b>Urban</b>

• Financial Status	Grants-in aid				
• Name of the Affiliating University	Calcutta University				
• Name of the IQAC Coordinator	Dr. Ballari Chakraborty				
• Phone No.	9433275711				
• Alternate phone No.	9433275711				
• Mobile	9433275711				
• IQAC e-mail address	jdc.iqac@gmail.com				
• Alternate Email address	NA				
<b>3.Website address (Web link of the AQAR (Previous Academic Year))</b>	<a href="https://jogamayadevicollege.ac.in/uploads/1616422179.pdf">https://jogamayadevicollege.ac.in/uploads/1616422179.pdf</a>				
<b>4.Whether Academic Calendar prepared during the year?</b>	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	<a href="https://jogamayadevicollege.ac.in/uploads/1647179290.pdf">https://jogamayadevicollege.ac.in/uploads/1647179290.pdf</a>				
<b>5.Accreditation Details</b>					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	2.10	2014	10/12/2014	09/12/2019
<b>6.Date of Establishment of IQAC</b>			08/08/2013		
<b>7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,</b>					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
INSTITUTIONAL	INFRASTRUCTURE GRANT	RUSA	2015	2,00,00,000	
<b>8.Whether composition of IQAC as per latest NAAC guidelines</b>			Yes		
• Upload latest notification of formation of IQAC			<a href="#">View File</a>		

<b>9.No. of IQAC meetings held during the year</b>	<b>3</b>	
<ul style="list-style-type: none"> <li>Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?</li> </ul>	<b>Yes</b>	
<ul style="list-style-type: none"> <li>If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>	No File Uploaded	
<b>10.Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	<b>No</b>	
<ul style="list-style-type: none"> <li>If yes, mention the amount</li> </ul>		
<b>11.Significant contributions made by IQAC during the current year (maximum five bullets)</b>		
<p>Internal Academic and Administrative Audit 19-20, External Green Audit for 17-18, 18-19, 19-20 has been done. External Academic and Administrative Audit for 17-18, 18-19, 19-20 , Energy Audit for 17-18, 18-19, 19-20 are going on.</p>		
<p>250 students of even semesters have been given full admission fee waiver</p>		
<p>E-Content Development Room is ready</p>		
<p>Measures have been taken to bring central library under CCTV surveillance. Library website is being restructured to include OPAC and e-book facility.</p>		
<p>Sister Nivedita Centre for Community Services-JDC has been established. The Centre has already accomplished a few outreach programs of which JDC-SPRINGBOARD, a Women's empowerment program for school students conducted in online mode deserves special mention.</p>		
<b>12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year</b>		

Plan of Action	Achievements/Outcomes
Academic & Administrative Audit, Green Audit, Energy Audit to be done	Internal Academic and Administrative Audit 19-20, External Green Audit for 17-18, 18-19, 19-20 has been done. External Academic and Administrative Audit for 17-18, 18-19, 19-20, Energy Audit for 17-18, 18-19, 19-20 are going on
Measures to be taken so that students do not give up studies due to pandemic and cyclone	250 students of even semester have been given full admission fee waiver
Steps to be taken to increase retention rate of newly admitted students	The newly admitted students are informed at the time of orientation about the departmental activities such as syllabus oriented extra-curricular trainings, workshops etc.
A community service centre be started by the college with both teacher and student members to reach out to the elderly and people affected by the pandemic.	Sister Nivedita Centre for Community Services-JDC has been established. The centre has already accomplished a few outreach programs of which JDC-SPRINGBOARD needs special mention
Library services and maintenance to be overhauled	measures have been taken to bring central library under CCTV surveillance. Library website is being restructured to include OPAC and e-book facility.
E-Content Development Facility to be created	E-Content Development Room is ready
<b>13. Whether the AQAR was placed before statutory body?</b>	Yes
<ul style="list-style-type: none"> <li>Name of the statutory body</li> </ul>	

Name	Date of meeting(s)
Governing Body	07/12/2021

**14. Whether institutional data submitted to AISHE**

Year	Date of Submission
2021	28/02/2022

**Extended Profile****1. Programme**

1.1	23
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

**2. Student**

2.1	3084
Number of students during the year	

File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

2.2	1158
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

2.3	951
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

3.Academic	
3.1	107
Number of full time teachers during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
3.2	72
Number of sanctioned posts during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
4.Institution	
4.1	40
Total number of Classrooms and Seminar halls	
4.2	3041431
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	123
Total number of computers on campus for academic purposes	
Part B	
CURRICULAR ASPECTS	
1.1 - Curricular Planning and Implementation	
1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process	
<ul style="list-style-type: none"> <li>• Traditional teaching methods combined with the optimal use of ICT by all teachers.</li> <li>• Remedial coaching for slow learners.</li> <li>• Continuous Internal Evaluation through Class Tests, quizzes, peer group teaching, student seminars.</li> <li>• Training of teachers in use of ICT.</li> <li>• Curriculum delivery methodology continuously reviewed and improvements made based on results of analysis of feedback from students and parents.</li> <li>• Curriculum delivery through online mode during the pandemic.</li> <li>• Use of online resources, online assessment of home assignments, online evaluation of exam scripts, mentoring,</li> </ul>	

**Student webinars.**

Each department chalks out it's activity calendar at the beginning of the academic session. Students participate in seminars/ webinars delivered by eminent speakers on advanced topics in order to motivate them towards higher studies and research. Students of UG course in Bengali regularly attend webinars on topics from the PG curriculum so as to enrich and broaden their knowledge. Multilingual mode of instruction is followed whenever possible to promote inclusiveness in the teachng-learning process.

As a step towards increasing the retention of students in various disciplines, special courses on subject related topics are being held from september, 2021. These courses address the special needs of the students by filling gaps in their fundamental knowledge of the subject.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	Nil

**1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)**

The academic calendar issued by the University of Calcutta is adhered to in all matters of Internal and Semester end examinations.

- In addition, the college follows its own Academic Calendar with regard to the entry level assessment test, Students' Orientation, syllabus distribution, Field visits, project work and Remedial Coaching.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	Nil

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.****A. All of the above**

**Academic council/BoS of Affiliating University  
Setting of question papers for UG/PG  
programs Design and Development of  
Curriculum for Add on/ certificate/ Diploma  
Courses Assessment /evaluation process of the  
affiliating University**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

## 1.2 - Academic Flexibility

### 1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

#### 1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

23

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	<a href="#">View File</a>
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

### 1.2.2 - Number of Add on /Certificate programs offered during the year

#### 1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

4

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	<a href="#">View File</a>
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>



**1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year****106**

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

**1.3 - Curriculum Enrichment**

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Cross cutting issues relevant to Professional Ethics, Ethics, Gender Sensitization, Environment and Sustainability, Climate Change, State, Governance and Citizenship, Diaster Management and many such other issues are integrated to the curriculum.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	<a href="#">View File</a>

**1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year****23**

File Description	Documents
Any additional information	<a href="#">View File</a>
Programme / Curriculum/ Syllabus of the courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	<a href="#">View File</a>
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

1090

File Description	Documents
Any additional information	<a href="#">View File</a>
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

### 1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni**

A. All of the above

File Description	Documents
URL for stakeholder feedback report	Nil
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**1.4.2 - Feedback process of the Institution may**

B. Feedback collected, analyzed

File Description	Documents
Upload any additional information	<a href="#">View File</a>
URL for feedback report	Nil

**TEACHING-LEARNING AND EVALUATION**

**2.1 - Student Enrollment and Profile**

**2.1.1 - Enrolment Number Number of students admitted during the year**

**2.1.1.1 - Number of students admitted during the year**

**1223**

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	<a href="#">View File</a>

**2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)**

**2.1.2.1 - Number of actual students admitted from the reserved categories during the year**

**224**

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

**2.2 - Catering to Student Diversity**

**2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners**

The institution assesses learning levels of new entrants after Sem-1 class starts though in 2020 such formal tests could not be held in all departments due to pandemic. However, class tests, assignments were held to assess learning capabilities of slow learners and remedial actions were taken where necessary. Advanced learners were

given chance to speak on students webinars, peer group teaching etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
3084	107

File Description	Documents
Any additional information	No File Uploaded

### 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Experiential learning like Field Training, Internship, Project Work are part of curriculum. Environment Science Project Work is mandatory for all students. Apart from that, subject-wise project work is mandatory for students of the particular subject. Some courses have On-Job-Training and Internship as part of syllabus. Students learn from subject oriented quiz, poster presentation, student seminar, peer group teaching too.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Jogamaya Devi College classrooms and seminar halls are equipped with Projectors and Wi-Fi connection. Every department has been provided with Laptops. Desktop Unit, Visualizer are provided in Smart Classrooms. College Management Software, bulk SMS, Online Attendance Tracker, Online Feedback System, Internal Marks and Attendance System, Online Registration System etc are different ICT enabled

tools that help college to provide effective teaching learning. College website is used for publishing College-E-books, Students-magazine, Online Psychological Counselling which help students in improving knowledge. College also provide Personal Career Guidance to its students through website to direct them in positive direction.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	No File Uploaded

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

107

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	<a href="#">View File</a>
Mentor/mentee ratio	<a href="#">View File</a>

### 2.4 - Teacher Profile and Quality

#### 2.4.1 - Number of full time teachers against sanctioned posts during the year

64

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>

#### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. /

**D.Litt. during the year (consider only highest degree for count)****2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year**

64

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	<a href="#">View File</a>

**2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)****2.4.3.1 - Total experience of full-time teachers**

32

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

**2.5 - Evaluation Process and Reforms**

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

An entry level assessment test is held based on which the learning levels of the newly admitted students are assessed and further remedial measures are

taken. Regular unit tests, surprise tests, Quizzes, Home Assignments, Peer group teaching, student seminars, project-based assignments, group discussions,

field visits and surveys, presentations, team-work activities are held to evaluate students' progress. All evaluation results are communicated to the students either directly in the classroom or through notice boards and class mentors. Tutorial classes and

remedial classes beyond college hours are held prior to University examinations to clarify doubts and solve previous years' question papers. Formal Internal Examination is held prior to End-Sem examination and marks are uploaded to university portal for preparation of marksheets.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The internal examinations of the cbcs system are held as per University notifications and the marks for the same are uploaded well within the last dates stipulated by the University. After the publication of the examination results, grievances related to errors in marks entry or marks uploading are received from the students by the college. All grievances are then forwarded to the University within the stipulated date, along with supporting documents for rectification of errors. All errors are rectified by the University and the rectified marks are incorporated in the students' marksheets.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	Nil

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Departmental teachers prepare Programme Outcome and Course Outcomes for all programmes offered by the institution and those are displayed on college website. Those are communicated to students during class and through Personal Career Guidance facility.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	<a href="https://jogamayadevicollege.ac.in/site/page_content/118">https://jogamayadevicollege.ac.in/site/page_content/118</a>
Upload COs for all Programmes (exemplars from Glossary)	<a href="#">View File</a>

### 2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

A quantitative measure of the extent to which POs, PSOs and COs are attained by the students is obtained from the results of the end-semester examinations held by the University. In the last Academic session 2020-2021, the pass percentage of the final year students enrolled in the CBCS System was 100%, with more than 90% students securing first class marks.

The pass % of the last batch of students enrolled in the older (1+1+1) examination system was ~90%.

In addition, the attainment of learning outcomes is regularly assessed from student performance in class tests, home assignments, quizzes, peer group teaching, etc., and guidance is provided wherever necessary to address their shortcomings.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

950



File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Paste link for the annual report	<a href="https://jogamayadevicollege.ac.in/uploads/1648923523.pdf">https://jogamayadevicollege.ac.in/uploads/1648923523.pdf</a>

## 2.7 - Student Satisfaction Survey

**2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)**

<https://jogamayadevicollege.ac.in/uploads/1647878443.pdf>

## RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 - Resource Mobilization for Research

**3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

**3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

2200000

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	<a href="#">View File</a>
List of endowments / projects with details of grants(Data Template)	<a href="#">View File</a>

**3.1.2 - Number of teachers recognized as research guides (latest completed academic year)**

**3.1.2.1 - Number of teachers recognized as research guides**

05

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	<a href="#">View File</a>

### 3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

#### 3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

### 3.2 - Innovation Ecosystem

#### 3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The institution always encourages its students to nurture their creativity. To this aim, seminars, workshops, invited lectures are conducted throughout the academic sessions. For creation and transfer of knowledge, science model exhibition, educational excursions, field visits are organized. Apart from syllabus oriented study, students are encouraged to take part in interdisciplinary extracurricular activities like quiz, poster presentation, writing for magazines, visiting science fair.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

#### 3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual

**Property Rights (IPR) and entrepreneurship during the year****3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year**

02

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

**3.3 - Research Publications and Awards****3.3.1 - Number of Ph.Ds registered per eligible teacher during the year****3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year**

11

File Description	Documents
URL to the research page on HEI website	<a href="https://jogamayadevicollege.ac.in/uploads/1647874626.pdf">https://jogamayadevicollege.ac.in/uploads/1647874626.pdf</a>
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded

**3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year****3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year**

47

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

### 3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

#### 3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

23

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

### 3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

During 2020-21, many students were devastated by pandemic and cyclone. College teacher and students raised funds for those affected students and donations were made to transfer directly from donor to donee. To sensitize students regarding employers' need, training on Nation Building Behaviour in collaboration with Bosch India Ltd was arranged. JDC SPRINGBOARD-2021-A 30 hr women's empowerment programme comprising of different modules on Leadership Quality, Basic Conversational English, Career Counselling, Psychological Counselling, Use of mobile as Computer, Yoga was conducted for girl students of local schools. Covid Home Management, Health Check-up and Blood Group Testing camp was conducted too during 2020-21. Kangkana Pal, student of the institution is a member of Rotaract Club of Calcutta University. Students are sensitized about social issues through various programmes like observance of Women's Day, International Mother Language Day, Nirvaya day throughout the year.

File Description	Documents
Paste link for additional information	<a href="https://jogamayadevicollege.ac.in/uploads/1647876122.pdf">https://jogamayadevicollege.ac.in/uploads/1647876122.pdf</a>
Upload any additional information	<a href="#">View File</a>

**3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year****3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year**

3

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	<a href="#">View File</a>
e-copy of the award letters	No File Uploaded

**3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year****3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

09

File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	<a href="#">View File</a>

**3.4.4 - Number of students participating in extension activities at 3.4.3. above during year****3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year**

698

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

### 3.5 - Collaboration

#### 3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

##### 3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

10

File Description	Documents
e-copies of related Document	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of Collaborative activities with institutions/industries for research, Faculty	<a href="#">View File</a>

#### 3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

##### 3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

01

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

### INFRASTRUCTURE AND LEARNING RESOURCES

## 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The institution has two buildings covering almost 1.17 acre area with around 40 classrooms including Smart Class rooms, 2 conference halls, 10 laboratories, 2 computer laboratories, 1 Research room for teachers, 1 seminar library room, 1 central library, 123 computers, Projectors, wifi connection, Medical and Psychological Counselling room apart from Girls' Common Room, toilets, sanitary vending machine, canteen, Generator etc. In-house doctor and counsellor facility is provided free of cost. There is enough supply of drinking water, electricity, fire extinguishers.

Plan of Action for College 2nd Campus:

College has bought a piece of land measuring 1.57 acres where the rural campus of college will be built with

Environmentally friendly campus having Rainwater Harvesting, Solar Energy, Open Well Recharge Facility, Plastic Free Zone, No Smoking Zone, Waste Water Recycling Facility, Landscaping with Trees and Plants, Medicinal Plant Garden, Use of bicycles, Sensor based energy conservation

Facilities for differently abled like Ramps and lift for easy access to classrooms, Disabled friendly washroom

Sports facilities like Playground and indoor games room, Yoga centre, Gymnasium,

Women's Cell, Incubation Centre, Extension activities, Vocational Training course etc

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institution has a large girls' common room which is used for conducting in-house cultural activities. Being a urban college, city

campus of college does not have its own sports field. However, there are large community play grounds near the institution which are used for outdoor games and sports. Roof top of college administrative building is used for practicing yoga, training for self defence.

College has plan to establish its rural campus at newly bought land with all facilities for cultural activities, sports, gymnasium etc.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

#### 4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

40

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

187532



File Description	Documents
Upload any additional information	<a href="#">View File</a>
Upload audited utilization statements	<a href="#">View File</a>
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

## 4.2 - Library as a Learning Resource

### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Library is automated with Integrated Library Management System-SOUL-3.0 software. OPAC, E-Book facility is available in library. Library is being made semi digital so that it can be accessed remotely through college website. E-requisition facility is planned to be provided by library.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional Information	Nil

### 4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

E. None of the above

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

### 4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

#### 4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	<a href="#">View File</a>
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

#### 4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)

##### 4.2.4.1 - Number of teachers and students using library per day over last one year

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	<a href="#">View File</a>

#### 4.3 - IT Infrastructure

##### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Institutional IT Infrastructure is 100 % covered under Annual Maintenance Contract. Those are regularly checked and updated. As per need and recommendations of service vendor, new models are added and old obsolete models are discarded.

College has 3 dedicated broadband lines with 1000 mbps data speed for both the academic and administrative buildings. Recharge of internet plans are done regularly to maintain uninterrupted supply of data.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

##### 4.3.2 - Number of Computers

123

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	<a href="#">View File</a>

**4.3.3 - Bandwidth of internet connection in the Institution** A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>

#### 4.4 - Maintenance of Campus Infrastructure

**4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)**

**4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)**

3041431

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Audited statements of accounts	<a href="#">View File</a>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

**Repair and renovation of physical infrastructure- All expenses related to repair and maintenance of physical infrastructure are first placed before the Finance Sub- committee. The recommendations of the finance sub Committee are then placed before the governing body of the college, which gives it's approval for the necessary**

expenditure involved. The college has Annual Maintenance Contracts for generator, elevator, CCTV systems, all IT infrastructure, College website, all portals for student data management, library, water purification systems and college accounts and administration. Library books are sent for pest control and hard cover binding whenever necessary. Annual stocktaking of library and laboratory is done. Building and student safety are covered by adequate insurance policies. Laboratories have access to contingency grants for minor repairs and maintenance. Cleaning and maintenance of microscopes is done by appropriate agencies.

Cleaning and maintenance of college campus and regular pest control is done by external agencies.

Maintenance of sports equipment is done by the student union and the NCC students.

The rainwater harvesting equipment and the solar panels installed are both zero maintenance systems.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

##### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

329

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

#### 5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

250

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills  
Language and communication skills Life skills  
(Yoga, physical fitness, health and hygiene)  
ICT/computing skills**

**A. All of the above**

File Description	Documents
Link to Institutional website	<a href="https://jogamayadevicollege.ac.in/site/all_notice/6">https://jogamayadevicollege.ac.in/site/all_notice/6</a>
Any additional information	<a href="#">View File</a>
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

244

**5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

244

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

**5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of student grievances including sexual harassment and ragging cases	<a href="#">View File</a>

**5.2 - Student Progression****5.2.1 - Number of placement of outgoing students during the year****5.2.1.1 - Number of outgoing students placed during the year**

49

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	<a href="#">View File</a>

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

198

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	<a href="#">View File</a>

### 5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

#### 5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

18

File Description	Documents
Upload supporting data for the same	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	<a href="#">View File</a>

### 5.3 - Student Participation and Activities

**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year**

**5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

07

File Description	Documents
e-copies of award letters and certificates	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

As per established processes and norms, there is students' representation in college Governing Body and the IQAC. The representative enjoys the right of presenting opinion, demand or expectations of general students. The students' body conducts college annual sports, freshers' welcome programme, saraswati puja and many other cultural programmes throughout the year.

File Description	Documents
Paste link for additional information	<a href="https://jogamayadevicollege.ac.in/site/page_content/9">https://jogamayadevicollege.ac.in/site/page_content/9</a>
Upload any additional information	<a href="#">View File</a>

**5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)**

**5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year**



19

File Description	Documents
Report of the event	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<a href="#">View File</a>

#### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

There is registered Alumni Association that conducts events like Annual Reunion. During 2020-21, due to pandemic the event could not take place.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

### GOVERNANCE, LEADERSHIP AND MANAGEMENT

#### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

**Our Vision**

**AATMA DEEPO BHAVA (Let the light within guide you)**

- To empower women from all sections of society through holistic education centred on academics.
- To instil in our students moral values, discipline and dynamism along with imparting quality education.
- To sustain the rich legacy of excellence of the college.

**Our Mission**

- Empowering women from all sections of society by providing quality education along with the necessary skills to face competitive and challenging environments.
- Enriching the learning experience through the use of modern technology-based teaching tools, and innovative teaching methods
- Ensuring that slow learners are given adequate opportunity for self-development through remedial coaching and mentoring
- Inculcating the values of academic integrity, tolerance and inclusiveness, environmental sustainability in every student so that they may realize their full potential.
- Fostering the development of critical thinking, effective communication skills, creativity and innovation
- Supplementing and enriching the prescribed curriculum with value-added programmes on issues such as gender sensitivity, environmental awareness and human rights.

The institution is always governed with the aim of fulfilling its declared vision and mission. Apart from curricular activity, use of modern day technology, introduction of value add courses, mentor-mentee system, life skill development courses, encouragement to conducting sports and cultural programmes etc are few tools those help the institution in reflective governance.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

#### Decentralised and participative management in

- Admission System

The admission criteria and other modalities for admission to first Semester are chalked out in a meeting of the academic Committee and the admission committee which is attended by the HODs of all the Departments. The Admission Committee conducts the online admission process in accordance with the admission regulations of the University of Calcutta and assigns duties to all teachers and non-teaching staff as required.

- Examination System

Schedules of internal and Practical Examination and the modalities of conducting the University Examinations are decided at meetings of the Examination Committee.

- Sports and Cultural Events

These Events are smoothly conducted by the Sports Committee and the Cultural Committee with the active participation of all Teaching and non-teaching staffs.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

## 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

#### Institutional Strategic Plan

The institution already has strategic / perspective plan for holistic development of the institution. It uninterruptedly works towards development of physical and IT infrastructure by proper utilization of RUSA and other government and non-government grants, towards inculcating moral values in students and other stakeholders by organizing value added seminars, towards increasing employability of students through organizing skill development courses and career

counselling sessions, towards facilitating students scholarship applications and many such other endeavours. In 2020-21, plan of implementation of National Education Policy, establishment of Community Centre, Volunteering by college students and teachers through Vidyanjali App have been added to the plan.

#### Plan Deployed

RUSA grant toally utilized for the purpose for which it was granted. Soft and other skill development courses and career counselling sessions have been conducted by which 244 students were benefitted. 579 students were granted various government and institutional scholarship and freeship which helped them in this tough time of pandemic. Sister Nivedita Centre for Community Services has been established where more than 100 student volunteers and 20 teacher volunteers joined and Springboard-2021-A Women Empowerment Programme for Girl Students of local schools has been successfully organized by the centre in 2021.

File Description	Documents
Strategic Plan and deployment documents on the website	<a href="#">View File</a>
Paste link for additional information	<a href="https://jogamayadevicollege.ac.in/site/page_content/3">https://jogamayadevicollege.ac.in/site/page_content/3</a>
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

#### Policies taken for 2020-21

For 2020-21, the policies of the institution were chalked out keeping the pandemic in mind. Measure like Fee Waiver wastaken to give relief to pandemic hit students and Community Center was established to give relief to reach out to community. As safety measure, Library was brought under CCTV surveillance. Sanitizing machines were brought for regular building sanitization. For energy conservation, solar power generation system was installed. To enhance online activities which became essential in teaching learning due to pandemic, E-Content Development Room was developed with online streaming facilities.

**Administrative set up**

The Governing Body (GB) of the institution is the highest decision making authority. The IQAC, Finance Committee and Academic Subcommitteeworkunder GB with chairmanship of the Principal, the Ex-officio Secretary of GB. There are different other committees under IQAC. All the academic departments, library and office work under the leadership of the Principal.

Appointment and service rules of the institution are guided by the government from time to time.

Institutional bodies work in pyramidal structure. Different committes, consisting of teaching and nonteaching staffs and student representative, where applicable, meet from time to time to discuss necessary issues and recommendations aresent to the Principal through committee convenor. Those are sent to GB either directly or through IQAC and / or Finance Committee depending on situation. Execution of recommendations are done as perdecision taken by GB.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	<a href="https://jogamayadevicollege.ac.in/site/page_content/9">https://jogamayadevicollege.ac.in/site/page_content/9</a>
Upload any additional information	<a href="#">View File</a>

**6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination**

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	<a href="#">View File</a>
Screen shots of user inter faces	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	<a href="#">View File</a>

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

For Teaching staff, institution follows welfare measure like, Provident fund, Gratuity, Leave Encashment, GI, Staff Cooperative, Swasthya Sathi, Small-Research Grant, Refundable festival Advance.

For non-teaching staff, provisions for PF, Grauity, College-aided-PPF for college appointed NTS, GI, Employees Cooperative, Swasthya Sathi, Non-refundable, Festival exgratia, Refundable Festival Advance, Winter Garment Allowance for college appointed support staff, Canteen Grant, Field-Shoe for staff of Field-going departments.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

**6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**

**6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

**6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**

**6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

12

File Description	Documents
IQAC report summary	<a href="#">View File</a>
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

#### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Normally Self Appraisal is taken from teachers of the institution. At the time of career advancement, the candidate needs to submit Performance Appraisal Report which is evaluated by IQAC and external members of Career Advancement Screening committee.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

#### 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The financial audit is done by State Government and it is mandatory. Only State Government appointed Auditor is authorised to conduct yearly financial audit. However, college conducts internal audit of college accounts and Provident Fund account which is not yet complete.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>



**6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)****6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)**

0.25

File Description	Documents
Annual statements of accounts	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

**6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources**

For 2020-21, the policies of the institution were chalked out keeping the pandemic in mind and funds were mobilized towards the implementation of policies taken. Measure like Fee Waiver was taken to give relief to pandemic hit students. As safety measure, Library was brought under CCTV surveillance. Sanitizing machines were brought for regular building sanitization. For energy conservation, solar power generation system was installed. College appointed staffs were paid regular salaries during pandemic too. More than 30 lakhs was spent towards maintenance and upgradation of the institution apart from salary component during 2020-21.

As a strategy, college always tries to generate funds from outside donors and corporate CSR. In 20-21, donation of Rs 22 lakhs was received from donors with a part of which E-Content Development Facility was developed in college to help in online teaching learning. A sum of Rs 25k was received from CSR fund of P. C Chandra Group for toilet renovation.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC regularly meets to discuss the extent of success achieved for implemented strategies and decide upon the benchmarking parameters that need to be introduced for the sustenance of quality. Through this constant review of strategy, IQAC has contributed significantly in the establishment of several Need- of the - hour quality processes, such as:

1. Establishment of the Sister Nivedita Centre for Community Outreach for providing volunteering opportunities for the staff and students. JDC SPRINGBOARD, 2021, a Women's Empowerment Program organized by the Sister Nivedita Centre for Community Outreach of Jogamaya Devi College was held online this year on Google meet platform from 01-10-21 to 01-11-21, with two participating schools, Raghudebpur Elokeshi Aikatan Balika Vidyalaya and Rabindra Balika Vidyapith. The program was conceptualized and executed entirely by the college teachers.
2. An MOU has been signed with Indus Integrated Information Management Ltd. for conduct of Soft skill training programs for the college students.
3. Basic Math and Basic English courses conducted in online mode for preparing for competitive exams
4. Online Data management Course was conducted by Dr. Lekha Mukhopadhyay, Associate Professor of the Dept of Economics, JDC.
5. Quality audits including administrative and academic, green and energy audits by external agency completed upto 2019-2020 and internal AAA was conducted for the session 2020-2021.
6. An Industry-Academia Innovative Collaboration for Soft- Skill Development and employability enhancement was undertaken with Bosch and was attended by Juthika Biswakarma, Assistant Professor of the Dept. of English. This was followed by a soft skill training program for the students.
7. Webinars/ Seminars / Workshops/ Add-on Certificate Courses have been held regularly on curricular, extracurricular and interdisciplinary topics. Part 2 of the College e-Book was published and Abstracts have been invited for two more volumes due to be published in 2022.
8. Welfare measures for students and staff have been taken- admission fee waivers for 250 students of odd semesters, donation for critical illness of college staff, donations for

students affected by Amphan, Yaas and Covid-19 .

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC closely monitors the academic progress of the college students and designs strategies which can efficiently streamline the curricular and co- curricular activities and address the lacunae that are exposed from time to time.

The Academic Calendar for College activities is uploaded to the website at the beginning of the academic session. Moreover the IQAC strategic plan requires the Departments and various Committees to frame their own activity calendars, perspective plans and Action taken reports so that the consolidated data regarding all college activity reaches the IQAC and can be processed centrally.

All teaching and non teaching staff are required to submit Annual Self Appraisal Reports. Teachers are encouraged to attend Refresher, orientation, Faculty Development Programs and engage in research activity for the upgradation of teacher quality .

In response to the dwindling retention rates of students a strategy was developed by the IQAC wherein add- on courses on subject-related topics were introduced.

Recognizing that Library plays a key role in teaching-learning, the IQAC has taken the initiative to upgrade the college Library infrastructure, automation and the launching of the college Library website.

The IQAC acknowledges the importance of quality audits for academic activity and carried out an Internal Academic and Administrative Audit for the session 2020-2021.

Value-added courses/ webinars and workshops were held by the IQAC as

part of its plan to extend the teaching-learning experience beyond the classroom.

In order to achieve the targets set for the academic session while the college was closed during the pandemic period, the IQAC ensured that all activities were held online as far as possible.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

**B. Any 3 of the above**

File Description	Documents
Paste web link of Annual reports of Institution	<a href="https://jogamayadevicollege.ac.in/uploads/1648923523.pdf">https://jogamayadevicollege.ac.in/uploads/1648923523.pdf</a>
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## **INSTITUTIONAL VALUES AND BEST PRACTICES**

### **7.1 - Institutional Values and Social Responsibilities**

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

**Gender equity programs**

The college organizes a variety of activities centered on gender equity and other gender related issues. The programs conducted in the last academic session include: :Webinars

4 Webinars on gender issues were held by 'PATHSHALA', a collaborative initiative of Jogamaya Devi College with two other colleges for the purpose of curriculum delivery during the pandemic.

A webinar on 'Feminism and Bengali Literature' was held on 17-09-2020 by the department of Bengali within invited speaker, Dr. Sucharita Bandyopadhyay of the University of Calcutta.

A webinar on ' Violence against Women: trends and counter measures in smart cities of India' was held on 11-09-2020 by the department of Sociology with invited speaker Dr. Arpita Mitra of the Kalinga Institute of Technology.

International Women's Day was celebrated online by the students through poster presentations.

#### Welfare Activities

Free Health Check up and Blood group testing for the Students was held on 30-11-2021 and 02-12-2021

Teachers of the college donated generously to help the students affected by the cyclone Amphan and the Covid-19 pandemic .

Admission fees were waived for odd-semester students affected by the pandemic in order to allow them to continue their education.

Awareness camps for the Student Credit card scheme have been held.

#### Capacity Building Programs for Women's Empowerment

JDC SPRINGBOARD, 2021, a Women's Empowerment 30-hour Course organized by the Sister Nivedita Centre for Community Outreach of Jogamaya Devi College, was held online this year on Google meet platform from 01-10-21 to 01-11-21, with two participating Girls' schools, Raghudebpur Elokeshi Aikatan Balika Vidyalaya and Rabindra Balika Vidyalaya. The course included 5 modules on

1. Leadership and decision-making skills
2. Basic conversational English
3. Career counseling

4. Yoga and Psychological counseling
5. Basic IT Skills

Career oriented PDP course and Basic Math Course for students of the college have been started.

A soft- skill training program for trainers organised by Bosch was attended by Juthika Biswakarma of the Dept. of English. This was followed by a soft skill training program for the students which included training on Nation building Skills.

An MOU has been signed with Indus Integrated Information Management Ltd. for conduct of Soft skill training programs for the college students.

Free of cost data analysis Training, Higher Studies Entrance Examination Training for Students wereheld.

File Description	Documents
Annual gender sensitization action plan	<a href="https://jogamayadevicollege.in/naac_dvv/assets/naac_document/12042022091315_61880.pdf">https://jogamayadevicollege.in/naac_dvv/assets/naac_document/12042022091315_61880.pdf</a>
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="https://jogamayadevicollege.in/naac_dvv/assets/naac_document/12042022091108_77575.pdf">https://jogamayadevicollege.in/naac_dvv/assets/naac_document/12042022091108_77575.pdf</a>

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

**B. Any 3 of the above**

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	<b>No File Uploaded</b>

**7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management**

Waste management is done through Kolkata Municipal Corporation where bio-degradable and non-degradable waste are segregated at source and recycled where applicable. College has own incinerator for Sanitary Vending machine. For E-Waste management, help is decided to be taken from outside agency.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	No File Uploaded

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

D. Any 1 of the above

File Description	Documents
Geo tagged photos / videos of the facilities	No File Uploaded
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

### 7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	B. Any 3 of the above
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File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	<a href="#">View File</a>
Certification by the auditing agency	<a href="#">View File</a>
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	B. Any 3 of the above
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File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The institution follows a zero discrimination policy with regard to caste, creed, ethnicity financial background, gender and disability. In keeping with its motto, ATMA DEEPO BHAVA, the college endeavors to inspire each and every student to empower themselves from within so that they all reach their fullest potential. The college has students from different cultural, linguistic and religious backgrounds.

The College Cultural programs are a vibrant melange of performances reflecting the rich cultural diversity of our country.

The college provides user-friendly facilities to the differently-abled like ramps, elevators and disabled- friendly toilets.

Multilingual mode of instruction is followed whenever possible to reach out to maximum number of students. Mentoring and psychological counseling for students are regularly carried out to provide support in academic matters and psychological issues. Psychological counseling services are also extended to all staff members.

In addition to the numerous prizes for academic excellence, sports and cultural activities, the college also provides stipends for the financially weak students and the differently-abled.

A relief fund was organized for the students affected by Amphan and Covid-19 and the psychological counseling services were kept open throughout the pandemic through college website. Fee waivers were given to students economically affected by the pandemic to allow them to continue their education.

Funds are collected to help college staff in case of serious illness. Other Welfare measures for staff include winter garment allowance, loans through our registered cooperative society, college contribution to PPF scheme.

In order to inculcate the spirit of tolerance, compassion and inclusiveness in our students and staff, the college has started the Sister Nivedita Center for Community Outreach in which there are both teacher and student volunteers. The IQAC regularly organises

Value orientation programs for the students wherein the students are taught basic leadership and self empowerment skills.

The students are motivated to join NSS and NCC in order to orient them towards extension activities.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The college makes the students and teachers aware of their constitutional rights and responsibilities through various activities held throughout the year. These activities serve to foster the values of nationalism, service, tolerance and brotherhood and peace. In the last academic session, many such activities were held online because of the pandemic. Some of the activities include:

The college observed days of National importance-Independence Day and Republic Day with due respect and Patriotic spirit. The flag hoisting and NCC flag March which took place in these occasions were followed by an address by the head of the Institution in which she reminded the students of the special historic significance of these days and the necessity for the youth to keep alive the values of the freedom fighters through whose sacrifices our freedom was attained. Days of martyrdom of freedom fighters were observed with respect and

solemnity.

The birth anniversaries of Rabindranath Tagore and Kabi Nazrul Islam were celebrated with online cultural functions that embodied the thoughts and ideas of the two great thinkers and emphasized the values that they embraced and stood for. All cultural functions held by the college display multicultural harmony.

During the Pandemic, the deeply felt need for reaching out to the Covid affected and for fostering the much needed spirit of social service among the students, led to the establishment of the Sister Nivedita Centre for Community Outreach services of the college. A webinar was held in which the teacher members of the Outreach committee delivered motivational talks to urge the students to take part in volunteering work. A large number of students have enrolled themselves for social service as a result.

During the second wave of the pandemic, the students of Geology Honors along with the teachers of the Department managed a covid helpline through telephone to direct the covid patients to available seats in hospitals for emergency treatment. The Students ' Union, too, organized a Teleclinic service during the pandemic.

Constitutional rights ,duties and responsibilities of citizens is included in the curriculum of the History and Political science Honours courses

Students are encouraged to join NSS and NCC and our students have in the past uniformly excelled in various activities in national integration and other training camps.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="https://jogamayadevicollege.ac.in/uploads/1649782015.pdf">https://jogamayadevicollege.ac.in/uploads/1649782015.pdf</a>
Any other relevant information	Nil

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional**

C. Any 2 of the above

**ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized**

File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The college celebrated National Days like Independence Day and Republic Day with flag hoisting and NCC flag March.

In the last academic session, many commemorative events were observed and festivals celebrated online because of the pandemic. These include the following activities:

Birth Anniversaries and Days of martyrdom of freedom fighters and other commemorative days related to the freedom struggle.

International Mother Language Day

Rabindra Jayanti and Birth anniversary of Kabi Nazrul Islam.

131st Death Anniversary of Ishwar Chandra Vidyasagar

International Women's Day

World Environment Day

Teachers' Day

Saraswati Puja

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	<a href="#">View File</a>
Any other relevant information	No File Uploaded

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

### Best Practice 2020-21

#### 1. Title: ADMISSION FEE WAIVER TO 250 NEEDY STUDENTS

**Goal of the practice:** To ensure that no student gets compelled to drop out of study midway.

**The context:** Due to pandemic, large number of students faced financial crisis. To give them a bit of relief, college announced full Admission-Fee-waiver to 250 students of even semester.

**The practice:** Students who do not get help of any kind of Govt Scholarship and whose parents got jobless during pandemic are given total fee waiver.

**Evidence of success:** Almost 250 students applied and granted to get their fee waived. No significant percentage of drop-out was noticed as had been feared at the beginning of pandemic.

**Problems encountered and resource required:** College had to bear extra financial burden but managed to do so for sake of students' welfare.

**Title:** JDC-SPRINGBOARD-2021-A women's empowerment programme meant for girls of local Bengali-medium schools.

**Goal of the practice:** To empower girl children at school level through life skill training.

**The context:** College teachers normally notice lack of certain life skills among students when they first join college. This experience pioneers the idea of training girls of local schools.

The practice: Local schools are offered the proposal of online training their students regarding different life skills like leadership and decision making, basic conversational English skill, basic yoga, career counselling etc. Schedule of 30 hours training has been sent to willing institutions. The training was accomplished through online live sessions.

Evidence of success: Almost 80 students of class 9 to 12 enrolled. Since, the programme was interactive, only senior students of class 12 were accommodated. 34 students participated and certified by college.

Problems encountered and resource required: College teachers took the initiative and the practice is welcomed by all stakeholders.

File Description	Documents
Best practices in the Institutional website	<a href="https://jogamayadevicollege.ac.in/site/page_content/48">https://jogamayadevicollege.ac.in/site/page_content/48</a>
Any other relevant information	Nil

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

A distinctive feature of Jogamaya Devi College is the sustained effort of its IQAC towards curriculum enrichment through interdisciplinary and multidisciplinary activities as they provide a social context and perspective to the teaching-learning process and an opportunity to broaden the knowledge gained from regular curricular activities.

Recognizing the future paradigm shift of higher education towards a multidisciplinary model, as envisaged in the new education policy of the government, this endeavor of the IQAC reflects foresight and prepares the institution for seamlessly adopting the new policy, when implemented.

The following interdisciplinary and multidisciplinary activities were organized in the session 2020-2021.

2 Youtube videos created on lives of famous Indian Scientists.

15 Webinars/Poster presentation/ Quizzes on Environment and sustainability / Cyber security/Forensic Botany /Vertebrate evolution / Spanish flu and its socio- economic impact / Biogeochemistry.

3-Day Online workshop titled ' Relevance of Srimadbhagvadgita in the present day'

The college e- book for 2020-21 was a multidisciplinary compilation on 'The Changing Trends in Human Thought and Perspectives' Part 2.

The e-books to be published in 2022 have been notified as follows:

Back to basics:a multidisciplinary approach to organic living.

The environmental, economic and scenario impact of Covid-19.

File Description	Documents
Appropriate web in the Institutional website	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

**IQAC Plan of Action for 2021-22**

Keeping in mind the vision and mission of the college, the new developments in higher education and the changes brought about by the Covid-19 pandemic, the college IQAC plans to take the following measures in the areas mentioned below:

**Curriculum Delivery , Enrichment and Infrastructure upgradation**

Introduction of more Subject-related add-on courses to address the gaps in basic knowledge of newly admitted students as a measure to increase retention rates of students.

Infrastructure (including ICT infrastructure ) upgradation, repair and maintenance when college reopens after the pandemic

Library website launching and introduction of e- requisition facility

Introduction of Library interactive activities with students and staff like Book Donation Drive, Book Club, etc on college reopening.

Add-on /Certificate Courses on Soft skill and personality development, employability enhancement and entrepreneurship under Industry-Academia collaboration.

To organise more Foreign language courses as per the demand of the students and the job market

To continue to organise Interdisciplinary and multidisciplinary courses/ workshops/ webinars/ Seminars to help the students to expand their knowledge.

To organise a Workshop on Relevance of Bhagavad Gita for students.

To organise Motivational programs for students to increase their enrollment in add-on / Certificate Courses

Research and Extension activities

1. To publish Part 2 of the college e book on multidisciplinary topic: Changing Trends in Human Thoughts and Perspectives and two other e- volumes on 'Back to Basics- A multidisciplinary approach to organic living' and ' The environmental, economic and social impact of the Covid-19 pandemic'.
2. To conduct more awareness programs on Professional ethics, IPR and Cyber- security .
3. To continue to organise more programs on Environmental Issues and Sustainable Living.
4. To adopt procedures for recycling of e- waste.
5. To continue to encourage teachers to engage in research activity and to participate in Refresher/ Orientation/ Faculty Development Programs.
6. To build self reliance in the Institution by engaging Teachers, Students and Alumni of the college to design and develop add- on courses and also act as their Resource Persons.
7. Establishment of a community outreach centre for extension activities.



8. To conduct Women's Empowerment program in vernacular medium schools
9. Awareness programs related to Women's Health and Hygiene.
10. Webinars / seminars/workshops / short -term courses on Gender equity and Women's Rights
11. Self defense training programs for the students
12. Training for competitive examinations passed-out students.
13. To continue Programs for Women's Empowerment , student mentoring and psychological counseling, Value Orientation, leadership and self Empowerment Programs and Career Counseling

#### Other Quality Initiatives

1. Conducting external and internal financial, AAA energy audit and green audit.
2. Engaging in quality collaboration activities with other institutions in various fields.
3. To deploy resources towards Welfare programs for the students including those affected by the pandemic.
4. To give priority to the proper conduct of Student Satisfaction Surveys.
5. To encourage the Departments to keep track of the college alumni and maintain proper record of the student progression
6. To encourage Alumni involvement in various college programs.
7. To participate in NIRF, register for volunteering under Vidyanjali Portal, Register in the Academic Bank of Credits and prepare for adoption of the new education policy.