

Proceedings of IQAC - NAAC Steering Committee meeting held on 15-02-22 in Nivedita Hall at 10:00 am.

Item No. 1

Confirmation of the proceedings of the online IQAC meeting held on 13-01-22

The proceedings of the previous online IQAC meeting held on 13-01-2022 were confirmed.

Item No. 2

Action taken report

1. Energy Audit completed for the sessions 2017-18,18-19,and 19-20.
2. AAA completed for the academic sessions 2017-18,18-19,and 19-20.
3. E- content development room is fully functional and will be inaugurated soon with the screenings of virtual departmental study trips. Licence has been purchased for the live streaming of classes
4. Saraswati Puja was held with appropriate Covid restrictions. Smt. Panchali Mukherjee, Associate Professor of the Dept. of Sanskrit conducted the puja. MOU has been signed with Indus Integrated Information Management Ltd. for conduct of Soft skill training programs for the college students.
5. DVV Portal is ready for uploading of NAAC-related documents.
6. Library software has been upgraded for full automation. Library website with OPAC and e-book download facility will be ready very soon.
7. Online feedback system as per latest NAAC guidelines is ready.
8. JDC SPRINGBOARD, 2022, a Women's Empowerment Program organized by the Sister Nivedita Centre for Community Outreach of Jogamaya Devi College has been completed.

Item No. 3

Resolutions of present meeting:

1. It was resolved that
 - Ms. Sanchita Bhattacharya, CEO, Consultrain Management Services, Kolkata, is to be inducted as Industry Representative member of the IQAC.
 - Ms. Ankita Chatterjee, Student of Geology Hons, 4th Semester, be inducted as student member of the IQAC, as the previous student member has passed out of the college
 - Mr. Upal Misra, Retired Government Officer and father of Ushashi Misra, Student of Economics Honours Semester 2 , is to be inducted as Parent member of the IQAC

2. It was resolved that online meetings of the coordinators of the IQAC and NAAC Steering Committee with the different departments are to be held according to the following schedule

Date	Departments
02-03-22	Bengali, English, Sanskrit
03-03-22	Zoology, Botany, Geography
04-03-22	Physics, Chemistry, Geology, Sociology
07-03-22	Economics, Political science, Mathematics, Commerce
08-03-22	History, Philosophy, Psychology, Communicative English

The Purpose of the meetings will be to inform all teachers of the documents that are needed to be submitted for the DVV process associated with assessment and accreditation.

3. It was resolved that the IQAC will take necessary steps to ensure proper implementation of the NEP, when it is introduced.
4. A meeting of the IQAC with present and ex - Jogamaya Devi NCC Cadets will be held in March to learn about their achievements over the last five years
5. NSS Special Camps will be held on 17-02-22 and 18-02-22 in two schools in Kolkata. Camp activities to include tree planting, general health checks of students and school campus cleaning.
6. It was resolved that AQAR 20-21 will be uploaded by 20-02-22, which will be closely followed by the preparation of SSR and uploading of IIQA.
7. Registration on Vidyanjali Portal for volunteering services and registration for ABC to be done.
8. A workshop on General Intelligence to be conducted by Naim Mondal for our college students .
9. A 30- hour interdisciplinary course on ' Interpretation of aerial photography in Geology and geomorphology' to be introduced.
10. It was resolved that online meeting of the co-ordinators of IQAC and NAAC steering committee will be held with the library staffs on 25.3.22 at 7 P.M.
11. It was also resolved that the co-ordinators will meet the students (Hons. and general) of different departments from 4.4.22 to 29.4.22 in room no. 30. The schedule will be notified later.
12. It was also resolved that the co-ordinators will meet the Alumni online from 22.4.22 to 28.4.22.