

**Proceedings of the IQAC-NAAC STEERING COMMITTEE Meeting held on 27-06-22 at 10:00 am in Nivedita Hall, Administrative Building.**

**Item No. 1**

**Confirmation of the proceedings of the previous IQAC meeting held on 26-04-22.**

The proceedings of the previous IQAC meeting held on 26-04-22 were confirmed.

**Item No. 2**

**Action Taken Report (from 26-04-22 to 27-06-22)**

List of activities from 26-04-22 to 27-06-22

- Webinar on the Issues of Copyrights and Similarity: An Academic Discourse, organized by Jogamaya Devi College Library on 26-04-22 to celebrate World Intellectual Property Day and World Book and Copyright Day.
- Subject-related 30-hour Add-on Courses have been organized by all Departments.
- Meeting of IQAC and HODs with alumni were held between 22-04-22 and 28-04-22
- Meetings of the IQAC and Mentors with all General Stream students were held between 25-04-22 and 29-04-22.
- A 1-Day Workshop on Self - management and Basic Yoga for better Work- Life Balance was organised by the IQAC on 14-05-22 for the teachers and non-teaching staff of the college.
- A Countdown program for International Yoga Day was held on 20-05-22, in collaboration with Nehru Yuva Kendra, South Kolkata.
- The Department of Hindi organized its first webinar on 14-05-22 on the representation of women in Munshi Premchand's stories.
- A Stakeholders' Meeting was held on 22-05-22 at Rotary Sadan, Kolkata which was attended by professionals from various fields.
- The Dharitri Tarafdar Music Competition was also held on 22-05-22 at Rotary Sadan, Kolkata.

- An online Communicative Spanish Course for students and teachers was started on 15-05-22.
- A 10-hour Conversational Hindi Workshop was held from 11th to 16th June, 2022.
- A MOU was signed with PSS Solutions.
- Two MOUs were signed with CMS, for student internship programme and laboratory recruitment.
- Alumni website is functional.
- E- waste recycling contract was signed with Hulladek Recycling
- Recycling drive was organised from 13th- 18 June, 2022. E- waste recycling bins have been installed in the administrative building.
- International Yoga Day was celebrated on 21-06-22.

### **Item No. 3**

#### **Resolutions taken in present meeting**

1. Members were informed about the new NAAC MANUAL format which would apply to our college as IIQA is to be uploaded by 20-08-2022.
2. SSR to be submitted by 30-08-2022.
3. Examination results of the period 2017-2021 to be considered for inclusion in SSR.
4. Plans of Action for the next Academic Session to be chalked out by the all Committees. A Perspective Plan for next 5-Years to be chalked out by IQAC
5. Internship programs
  - Collaborations for Teacher Internships in schools for our alumni to be initiated.
  - For the Departments of Economics and Sociology, teacher interns to be recruited from those alumni who have completed their Post Graduation. Experience Certificate for period served to be given. No remuneration to be given to the interns.
  - All Internship programs to be uploaded to the Alumni website

The meeting ended with a vote of thanks to the chair.

