



YEARLY STATUS REPORT - 2021-2022

Part A

Data of the Institution

1. Name of the Institution

JOGAMAYA DEVI COLLEGE

- Name of the Head of the institution **DR. SRABANI SARKAR**
- Designation **PRINCIPAL**
- Does the institution function from its own campus? **Yes**
- Phone no./Alternate phone no. **9830711865**
- Mobile no **9830711865**
- Registered e-mail **principal.jdc26@gmail.com**
- Alternate e-mail **srabani_sarkar@rediffmail.com**
- Address **92, S.P Mukherjee Road & 5A,
Rajeswar Dasgupta Road,
Kolkata-26**
- City/Town **Kolkata**
- State/UT **West Bengal**
- Pin Code **700026**

2. Institutional status

- Affiliated /Constituent **Affiliated**
- Type of Institution **Women**
- Location **Urban**

- Financial Status **Grants-in aid**
- Name of the Affiliating University **Calcutta University**
- Name of the IQAC Coordinator **DR BALLARI CHAKRABARTI**
- Phone No. **9433275711**
- Alternate phone No. **9433275711**
- Mobile **9433275711**
- IQAC e-mail address **jdc.iqac@gmail.com**
- Alternate Email address **NA**

3. Website address (Web link of the AQAR (Previous Academic Year))

<https://jogamayadevicollege.ac.in/site/submission>

4. Whether Academic Calendar prepared during the year?

Yes

- if yes, whether it is uploaded in the Institutional website Web link:

<https://jogamayadevicollege.ac.in/uploads/1661873583.pdf>

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	2.10	2014	10/12/2014	09/12/2019

6. Date of Establishment of IQAC

08/08/2013

7. Provide the list of funds by Central / State Government

UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
INSTITUTIONAL	INFRASTRUCTURE GRANT	RUSA	2015	2,00,00,000

8. Whether composition of IQAC as per latest NAAC guidelines

Yes

- Upload latest notification of formation of IQAC

[View File](#)

9.No. of IQAC meetings held during the year 5

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **Yes**
- If No, please upload the minutes of the meeting(s) and Action Taken Report No File Uploaded

10.Whether IQAC received funding from any of the funding agency to support its activities during the year? **No**

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

E-Content Development Facility, Solar Panel developed with the help of external resource. Energy Audit, Green Audit by external agency were done. Systematic E-waste Recycling introduced.

Library Website, Alumni Website designed and developed, Library Activities revamped, alumni engagement through various activities are enhanced

MOU, Collaboration specially with Industries enhanced in the interest of students but at the same time Self Reliant Practices using internal resources of college are encouraged too.

New Outreach Programs, apart from regular practices of NSS and value orientation program, are envisaged and materialized such that some of those become Best Practices of college.

Add On courses are increased along with Career oriented courses

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Academic, Energy, Green Audits to be done, waste Management to be more structured	External Academic Audits, Green Audit, Energy Audits were performed for 17-18, 18-19, 19-20. Internal Academic Audit for 20-21 was done. E-Waste Recycling measure has been taken, awareness generating activities were held.
Library Website, Alumni Website to be designed and developed. Library Activities to be revamped	Library Website, Alumni Website have been developed. Different Library Activities were planned and performed. Alumni engagement has been increased through internship, Yoga, NSS activities.
NAAC Re-accreditation for 2nd cycle to be done by 2022	Preparation for NAAC Re-accreditation for 2nd cycle is in full swing, IIQA submitted
MOU, Collaboration especially with Industry to be enhanced in the interest of students, Effort to be given on students internship, recruitment as well as curriculum delivery	Activities through Industry-Academia Collaboration were held with BOSCH India Pvt Ltd and Mahindra & Mahindra. Apart from these, 8 MOU have been signed for recruitment, internship, curriculum delivery, Career Counselling
Outreach Program to be enhanced over and above NSS regular activities and Value Orientation program in collaboration with Vivekananda Nidhi	Sister Nivedita Centre for Community Services has been established under IQAC that conducted Springboard-2021 and Springboard-2022 - A Women Empowerment Program for Girls Students of local schools. College registered itself for Vidyanjali Portal
Add On Courses will be given more emphasis along with Career Oriented Courses	16 subject specific Add On Courses, Personality development Program, Basic Mathematics and Basic English course were held, Add On course on Communicative Spanish Language is continuing.

	Several Career Counselling Session held
Self Reliance to be enhanced	Using internal infrastructure and resources, self reliance activities like Activated Charcoal Bag making for washroom odour control, Phenyl making, Yoga Training by alumni, Yoga and Cleaning Drive by students, Teaching Internship offer to suitable college ex students, Add On courses by departmental teachers for departmental students were held

13. Whether the AQAR was placed before statutory body? **Yes**

- Name of the statutory body

Name	Date of meeting(s)
IQAC	06/12/2022

14. Whether institutional data submitted to AISHE

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Name	Date of meeting(s)
IQAC	06/12/2022
14.Whether institutional data submitted to AISHE	
Year	Date of Submission
2020-21	28/02/2022
15.Multidisciplinary / interdisciplinary	
<p>Multidisciplinary / Interdisciplinarity are always encouraged in the institution. College Research Committee regularly publish E-Book with effect from 2018. Multidisciplinary topics like Environment, Sustainability, Women's Education, Changing Trends are chosen as theme of E-Books. In 2019, Interdisciplinary Lecture Series were arranged where topics starting from Physics of Music, GeoChemistry of Natural river water, Dream, Secularism to Entrepreneurship, GST have been discussed by internal and external resource persons. In 2022, Add On Courses on Women's Studies, Data Management, Groundwater Quality have been conducted.</p>	

16.Academic bank of credits (ABC):
NIL
17.Skill development: Skill development along with knowledge development has been given due importance by college and various programs are conducted regularly to this end. Soft Skills like Office Supervisory Skill, Montessori Training, Language and Communication Skill like French Language Training, Life Skill like First Aid & Disaster Management Training, Stress Management, Self Defence Training are arranged regularly. In 2020, during pandemic too, Online Life Skill Enhancement Courses on Basic Cooking, Basic Art and Basic Acting Training were conducted through college youtube channel. Free of cost Trash-To-Treasure Life Skill training was held in 2021 where students of college took part as both Trainer and Trainee. In 2021-22, Soft Skill Development Programs like PDP Course, Basic Mathematics and Basic English Course, Nation Building Attitude Development, Mahindra Pride Classroom were held for college students. Effort were given to develop Soft Skill in senior girls of local schools through Springboard-2021, 2022. Add On Courses on Data Management, Use of Python, Instrumental techniques in Chemistry were conducted to develop ICT / Computing skill among students. Add On Course on Communicative Spanish is going on. Self Manageent Workshop for better work-life Balance, Yoga Training, Value Orientation Program were arranged to develop Life Skill where not only students but also teachers took part.
18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)
The Sanskrit and Philosophy Honours curricula include an in-depth study of the values and wisdom incorporated in ancient Indian texts. Activities like workshops, student seminars and webinars highlight different aspects of the Indian Knowledge System and depict their importance in today's world. A 3-day Workshop on ' Relevance of the Srimadbhagvadgita in the Present Day' was organized by the Department of Sanskrit in 2021.
19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The POs, PSOs and COs of the mainstream undergraduate curriculum prescribed by the University of Calcutta are uploaded to the college website . All add-on courses organized by the College have clearly defined objectives. A design- down approach is followed while framing these courses which allow for greater focus in the teaching-learning, and assessment processes.

20.Distance education/online education:

It is felt that at UG level, regular syllabus based study is best taught physically. Add On courses like Communicative Spanish, Basic English & Mathematics, PDP are taught in blended mode. Special classes, doubt clearing sessions are held online too.

Plan to promote free JDC-Open-Online-Courses on Environment, Value Orientation, Basic Computer Knowledge prepared by college teachers through the college website is in the pipeline.

Extended Profile

1.Programme

1.1

21

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	View File

2.Student

2.1

3360

Number of students during the year

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2

1139

Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year

File Description	Documents
Data Template	View File

2.3	1079
Number of outgoing/ final year students during the year	
File Description	Documents
Data Template	View File
3.Academic	
3.1	105
Number of full time teachers during the year	
File Description	Documents
Data Template	View File
3.2	112
Number of sanctioned posts during the year	
File Description	Documents
Data Template	View File
4.Institution	
4.1	40
Total number of Classrooms and Seminar halls	
4.2	6050853
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	81
Total number of computers on campus for academic purposes	
Part B	
CURRICULAR ASPECTS	
1.1 - Curricular Planning and Implementation	
1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process	
Curricular aspects lie at the centrestage of all institutional	

activity. The institution ensures effective curriculum delivery through efficient management and implementation of the following three core aspects:

1. Teaching-learning
2. Assessment
3. Resources

Teaching-Learning

The Academic Calendar of the University of Calcutta is strictly adhered to in matters of internal and semester end examinations. The Institutional Academic Calendar is prepared by the College Academic Sub-committee for other institutional activities. The prescribed Curriculum is supplemented by subject related add-on courses, Student Seminars, Webinars, Talks etc. The learning levels of the admitted students are assessed through a learning level assessment test (LLAT) Curriculum delivery is carried out both in online and offline mode. While the main University Curriculum is delivered during college hours, problem solving and doubt clearing classes are often held in online mode.

ASSESSMENT

The internal examinations of the University of Calcutta are held according to the University schedule. In addition, the Institution carries out Continuous Internal Assessment through regular class tests, home assignments, peer group teaching and quizzes.

RESOURCES

Ample resources are deployed towards the effective implementation of the curriculum, The library, being an essential component of the teaching learning process, is well-stocked with books and journals and automated.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	NIL

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Academic Calendar

The Academic Calendar of the University of Calcutta is strictly adhered to in matters of internal and semester end examinations. The Institutional Academic Calendar is prepared by the College Academic Sub-committee at the beginning of each academic session. The individual departments prepare their own Activity Calendars, Departmental Routines (in accordance with the college master routine) and teacher-wise syllabus distributions.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	NIL

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

21

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

20

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

1134

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The Curriculum of the University of Calcutta incorporates cross-cutting issues like

1. Gender and Inequality
2. Environment and Sustainability
3. Human values, ethics and morality

4. Business and Social Ethics
5. Disaster Management
6. Awareness of constitutional rights and duties
7. Human rights

A brief outline of these topics is given below:

GENDER in syllabii of

English, Economics, History, Philosophy, Political Science, Sanskrit, Sociology

ENVIRONMENT AND SUSTAINABILITY in syllabii of

Chemistry, Physics, Zoology, Botany, Geology, Geography, Philosophy

Students across all streams are required to study a Compulsory Course on Environmental Studies which includes field work. Aspects of environmental awareness are directly or indirectly included in the curriculum of all programmes.

HUMAN VALUES AND ETHICS in

Sanskrit, Philosophy, Communicative English

PROFESSIONAL ETHICS in

Philosophy???, ??Communicative English

AWARENESS OF THE INDIAN CONSTITUTION in

Sanskrit, Political Science

LIFESTYLE AND STRESS MANAGEMENT in

Psychology

HUMAN RIGHTS

The Curricula of Philosophy and Political Science includes sections on Human Rights and related topics.

Besides these the college organises workshops, seminars, webinars and invited lectures on these and other relevant cross-cutting issues.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

21

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	View File
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

2609

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution

A. All of the above

from the following stakeholders Students Teachers Employers Alumni	
File Description	Documents
URL for stakeholder feedback report	https://jogamayadevicollege.ac.in/uploads/1655997610.pdf
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	View File
1.4.2 - Feedback process of the Institution may be classified as follows	A. Feedback collected, analyzed and action taken and feedback available on website
File Description	Documents
Upload any additional information	View File
URL for feedback report	https://jogamayadevicollege.ac.in/uploads/1655997610.pdf
TEACHING-LEARNING AND EVALUATION	
2.1 - Student Enrollment and Profile	
2.1.1 - Enrolment Number Number of students admitted during the year	
2.1.1.1 - Number of students admitted during the year	
1313	
File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File
2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)	
2.1.2.1 - Number of actual students admitted from the reserved categories during the year	

248	
File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The learning levels of the admitted students are assessed through a learning level assessment test (LLAT) . Based on the results of this test the newly admitted students are categorized into weak and advanced learners . Special remedial classes are held for the weak learners so that they can catch up with the rest of the students. Multilingual mode of delivery is followed whenever possible in order to make the lectures more accessible to all students.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
3360	105

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The institution lays great emphasis on student-centric education, where the student is not just a passive recipient of classroom

instruction, but where she can actively participate in the teaching-learning process.

The institution creates a learning environment which is challenging, gives the student a wider perspective of their subjects through hands-on experience, promotes teamwork, builds confidence and enhances problem solving abilities.

The following student-centric and participative learning activities are held throughout the year:

Field work and study trips

Compulsory field trips are part of the UG and PG curriculum of Botany, Zoology, Geology, Geography, Economics and Sociology.

Internships

Internships are part of the curriculum of the Communicative English (Major) programme. Students take up internship programs in media houses and other industries which provides them with valuable hands-on experience required for their future careers.

Project work is part of the UG and PG curriculum of most of the subjects. The students are allowed to select a topic for their project work in consultation with their project supervisors . They are required to submit a dissertation on their project work and give a powerpoint presentation before Examiner.

Peer Group teaching, Student Seminars/ webinars and Poster presentations are held for experiential learning.

File Description	Documents
Upload any additional information	View File
Link for additional information	NIL

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Jogamaya Devi College classrooms and seminar halls are equipped with Projectors and Wi-Fi connection. Every department has been

provided with Laptops. Desktop Unit, Visualizer are provided in Smart Classrooms. College Management Software, bulk SMS, Online Attendance Tracker, Online Feedback System, Internal Marks and Attendance System, Online Registration System etc are different ICT enabled tools that help college to provide effective teaching learning. College website is used for publishing College-E-books, Students-magazine, Online Psychological Counselling which help students in improving knowledge. College also provides Personal Career Guidance to its students through website to direct them in positive direction. College has E-Content Development Facility where teachers can record E-Content and stream it live in online class.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

105

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

105 / 112

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

42

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

1276

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The Internal Examinations are held strictly as per University regulations (vide CSR/2/18 and CSR /3/18 if the University of Calcutta) and in accordance with the Academic Calendar published by the University.

The End-Semester examinations are held according to the University regulations and each step of the examination and evaluation process is guided by the relevant University notifications. The Examination centers for the candidates for the end-semester theoretical examinations are allotted centrally by the University. Practical Examinations centres are similarly allotted. However, because of the recent pandemic, in the Practical Examinations held in July-August 2022, the students have appeared for the Examination from home centres but under the supervision of external and internal examiners. Both internal and external examiners are involved in the conduct and evaluation of these examinations. All evaluated answer scripts are duly scrutinized by University appointed Scrutineers thus ensuring that the assessment process is fair and accurate as far as possible. Evaluation of projects, dissertation and term papers are also similarly done by external examiners.

File Description	Documents
Any additional information	View File
Link for additional information	NIL

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The University portal for uploading of marks is kept open for a short period of time within which the process of uploading of marks is required to be completed. The University notifies the colleges from time to time about the status of marks uploaded so that incomplete and incorrectly uploaded marks may be rectified well before publication of results. The entire mechanism of end semester assessment is thus speedy, efficient and transparent.

Results are declared after prior notification and are available online. The marksheets are sent to the college within a week of publication of Results.

GRIEVANCE REDRESSAL

After the publication of the results, the college receives and

forwards the Examination- related grievances to the office of the Controller of Examinations for speedy rectification of errors.

Review of answer scripts and post publication scrutiny under RTI act are done according to the University regulations as given below:

File Description	Documents
Any additional information	View File
Link for additional information	NIL

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The institution strongly advocates Outcome-Based learning. The Programme Outcomes, Programme Specific Outcomes and Course Outcomes of all programmes offered are displayed on the website. The learning outcomes of the Add-on courses organized by the College are clearly defined.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	NIL
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The attainment of POs and COs are assessed continuously through various methods- class tests, home assignments, quizzes, internal Practical examinations and project work. The performance of the students in these internal assessments provide a qualitative measure of the attainment of learning outcomes. These results help to rectify any shortcomings in the students' knowledge base well

in advance through appropriate mentoring and remedial coaching and thus ensure improved performance in the end-semester examinations.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	NIL

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

670

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	NIL

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://jogamayadevicollege.ac.in/uploads/1655997610.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3958360

File Description	Documents
Any additional information	View File
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

5

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

1

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	View File
Supporting document from Funding Agency	View File
Paste link to funding agency website	NIL

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The institution has created an environment conducive to the growth of innovative ideas and practices. Brainstorming on new ideas and

strategies for all-round improvement of the college takes place at the regularly held meetings of the IQAC.

Research and publication

Under the guidance of the IQAC, the Research Committee organizes and keeps records of all Academic Workshops, Webinars, Seminars, Invited lectures held in the College. The topics of these programs include current trends in research in different subjects as well as interdisciplinary and multidisciplinary fields.

Innovation in curriculum delivery

In order to maintain the pace and quality of teaching-learning during the recent pandemic, the Departments of Bengali of Jogamaya Devi College entered into a unique collaborative initiative with the Bengali Departments of Lady Brabourne College and Raja Peary Mohan College named PATHSHALA.

Entrepreneurship

In collaboration with other institutes/ industry the college hosts Entrepreneurship development Workshops , webinars, seminars etc. The college hosts an Annual Entrepreneurship Fair, Anandamelaheld to provide a platform for the students to showcase their entrepreneurship skills.

Creation and transfer of knowledge

Creation and Transfer of acquired knowledge is promoted in the institution through the following activities:

Field trips, Project work, Seminar presentations , Peer group teaching

File Description	Documents
Upload any additional information	View File
Paste link for additional information	NIL

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology,

Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

9

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards**3.3.1 - Number of Ph.Ds registered per eligible teacher during the year****3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year**

11

File Description	Documents
URL to the research page on HEI website	NIL
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	View File

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year**3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year**

29

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

21

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

As per its Vision statement, the holistic development of the students is the prime objective of the institution which it fulfills through:

1. Sensitization of the students
2. Department-wise meetings of the IQAC and the Committee for Outreach Activities
3. Providing guidance and opportunity for volunteering work through college NCC and NSS Units and the Sister Nivedita Center for Community Outreach, established in August 2021.
4. Value Orientation Programmes.

2021-2022

NSS Special Camps-

(i) Campus cleaning, general health check-up and tree planting in AIWCBuniadi High School, Belegkata and Rabindra Balika Vidyalaya

(ii) Yoga training, Cleaning and Water conservation awareness drives in surrounding areas of college

Distribution of kits to Socially Backward Children

Workshop on Self Reliance

E Waste Recycling Week Was observed from 13th to 18th June, 2022.

'TEJASWINI'-Training on Self Defence in association with Kolkata

Police.

Special Lecture series titled 'Relevance of Values and Value Orientation in the New Normal ' - a collaborative venture with Narasimha Dutta College and Vivekananda Nidhi.

Webinar on Value Orientation, Forum theater and Rural development in collaboration with Vivekananda Nidhi.

2-Day Workshop on Value Orientation for Self Management

JDC-Springboard 2021 and 2022-a Women's Empowerment program for outgoing students of local vernacular medium schools

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

3

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

21

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

428

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

15

File Description	Documents
e-copies of related Document	View File
Any additional information	View File
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year**3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year**

15

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES**4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college has adequate infrastructure and physical facilities needed for effective curriculum delivery and cultural activities.

Classrooms and Laboratories

Sufficient number of classrooms, well-equipped Laboratories, Computer laboratories with adequate number of computer terminals, printers, Research Room, NCC Room are there in college.

Library- Central and Departmental**Auditorium**

The Ashutosh Memorial Hall in the Academic Building, Nivedita Hall in the Administrative Building

E- Content Development Room

A fully equipped, technologically upgraded e-content development room has been set up in the Administrative Building for the purpose of e- content development, video conferencing and live streaming.

Medical consultation and Rest Room**Canteens**

There is a big canteen with seating capacity for a large number of students and staff in the fourth floor of the Academic Building. A smaller but functional canteen is present in Administrative Building too.

Common Rooms**Toilets & drinking water**

Yoga training is carried out on the spacious southern rooftop of the Administrative Building.

Caretaker's Room, Generator, fire extinguishers, CCTV, warning bell are among other facilities available.

Provisions for Gymnasium, Yoga center, playground, indoor games facilities and hobby center will be made in the new Campus which is under development.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	NIL

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

College Annual Sports is held in nearby play grounds maintained by KMC. Cultural activities are held in college auditorium. Annual Social is held in nearby Ahindra Mancha- Hall maintained by KMC.

Provisions for Gymnasium, Yoga center, playground, indoor games facilities and hobby center will be made in the new Campus which is under development.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	NIL

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

19

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

582349

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The Library is an essential element of the teaching learning process. Ample resources have therefore been deployed towards the

full automation and modernisation of the College Library.

Library Automation

The college library is fully automated. Central library resources catalog is maintained by SOUL 3.0, which is an integrated library management software developed by the INFLIBNET Center based on the requirements of college libraries.

Library Website

The library website has been made fully operational and can be accessed through the college website. Online Public Access Catalog (OPAC) search, E-Book facilities are provided through the library website. All kinds of library services, rules and regulations pertaining to the proper use of the college library, library activities are displayed on the website.

IT infrastructure

Computers with internet connection are provided for students and faculty in the Central library.

Subscription to N-list

E- Requisition facility

Institutional memberships of other libraries.

Daily Footfall

Library Orientation for students

The librarian explains the use of the above mentioned services to the students during the regularly held 'ASK THE LIBRARIAN' sessions.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	NIL
4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	D. Any 1 of the above
File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File
4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)	
4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)	
75180	
File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File
4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)	
4.2.4.1 - Number of teachers and students using library per day over last one year	
6560	

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college upgrades IT facilities frequently in response to the demands of the changes in curriculum and reforms in administration.

IT facilities in administration

The college uses ERP software to manage all day-to-day activities like Student Admission, Fee Payments, Admission Cancellation & Transfers, Attendance, University Registration, Feedback and Grievance Management, Accounts, Ex-student Verification digitally.

The college office is provided with a sufficient number of computers and all necessary software packages for the smooth functioning of the administration.

IT facilities in academics

As use of ICT has become an indispensable part of modern teaching-learning, the college has also deployed ample resources towards the provision of a large number of computers, LCD projectors and screens, and licensed software packages for the use of students. The ICT infrastructure is constantly upgraded. The College had procured a GSuite package during the pandemic in order to hold Webinars, online workshops and invited lectures. An E-Content Development Room with installation of modern IT facilities has been set up. Separate Alumni Website is developed for greater alumni network.

Band width of three dedicated Wi-Fi connections available in college are as follows:

Line 1: 400 mbps

Line 2: 400 mbps

Line 3: 250 mbps

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers**81**

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution**A. ? 50MBPS**

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure**4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)****4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)****4119749**

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Repair and renovation of physical infrastructure- All expenses related to repair and maintenance of physical infrastructure are first placed before the Finance Sub- committee. The recommendations of the finance sub Committee are then placed before the governing body of the college, which gives it's approval for the necessary expenditure involved. The college has Annual Maintenance Contracts for generator, elevator, CCTV systems, all IT infrastructure, College website, all portals for studentdata management, library, water purification systems and college accounts and administration. Library books are sent for pest control and hard cover binding whenever necessary. Annual stocktaking of library and laboratory is done. Building and student safety are covered by adequate insurance policies. Laboratories have access to contingency grants for minor repairs and maintenance. Cleaning and maintenance of microscopes is done by appropriate agencies.

Cleaning and maintenance of college campus and regular pest control is done by external agencies.

Maintenance of sports equipment is done by the student union and the NCC students.

The rainwater harvesting equipment and the solar panels installed are both zero maintenance systems.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	NIL

STUDENT SUPPORT AND PROGRESSION	
5.1 - Student Support	
5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year	
5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year	
693	
File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File
5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year	
5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year	
600	
File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File
5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	A. All of the above

File Description	Documents
Link to Institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

890

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

52

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

477

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

38

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

11

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

As per established processes and norms, there is students' representation in college Governing Body, IQAC. The representative enjoys the right of presenting opinion, demand or expectations of

general students. The students' body conducts college annual sports, freshers' welcome programme, saraswati puja and many other cultural programmes throughout the year.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

50

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Jogamaya Devi College Alumni Association is a registered body. The Alumni Association holds an annual meeting in the college in which new alumni are inducted. The Alumni Association has endeavored to contribute to the development of the college through financial assistance for implementation of a free breakfast scheme for needy students in 2018 and 2019 This scheme was discontinued in 2020 because of the Covid-19 pandemic.

An Annual Alumni magazine called ' Ritocheta' is published with contributions from Alumni

The Alumni Association also gives assistance to the college during the organization of various health camps and yoga day celebration.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The college leadership is committed towards making the administrative, academic and day-to-day operation of the college efficient and responsive to the demands of the higher education scenario. The Governing body frames the strategic plan of the college and the IQAC frames all quality initiatives in accordance with the vision and mission of the institution. While the college administration is a structured hierarchy, which ensures clear lines of communication and accountability, it also allows for decentralization and participation of stakeholders in governance. Implementation of the various quality initiatives is done by the relevant Committees under the IQAC, which have considerable freedom of decision-making. All activities of the college- Admission, Examinations, Cultural Functions, etc. involve the active participation of teachers, non-teaching staff and students. Opinions of all sections are taken into account through adequate representation of all stakeholders in the decision-making bodies of the college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The Governing Body

The Governing Body is the primary policy making authority of the college. It frames the strategic plan and deploys it for college development, staff welfare measures, implementation of government schemes and ratifies all plans of action drawn up by the Committees under it. All projected expenditure in excess of Rs. 10,000/- are subject to approval by the GB after they are passed by the Finance Sub-Committee.

Structure of the Governing Body (as per Government Regulation)

President

Principal / Secretary

Govt Nominees-2

University Nominees-2

Higher Education Council Nominee-1

Teacher Representative-3

Non-teaching staff Representative-1

Student Representative-1 (At this moment vacant as student elections are pending)

The IQAC, The NAAC Steering Committee, The Academic Sub-Committee, The Departments, Office are the internal bodies that work under GB to deploy plans undertaken by GB.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Institutional strategic Plan VISION-2020 was planned in 2017 which was implemented during 2017-2022.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	https://jogamayadevicollege.ac.in/site/page_content/3
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Appointment and service rules

The Governing Body appoints full-time teaching and non-teaching staff following recommendations for their appointment from the Government. The service of full-time employees is governed by West Bengal Government Service (conduct) rules.

Governing Body appointed committees are responsible for appointing college-appointed Non-teaching staff through proper interview process. These staff are governed by the College codes of conduct.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	https://jogamayadevicollege.ac.in/site/page_content/9
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user inter faces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The college seeks to ensure a good working environment, provide job satisfaction and opportunity for growth, and stand by the teachers and non-teaching staff in times of distress. Towards this end the following Welfare measures are undertaken:

1. Provident fund
2. Gratuity
3. Leave Encashment
4. Health Scheme for government appointed teaching staff
5. Swasthya Sathi for SACT and non-teaching staff
6. Leaves as per Govt rule
7. Festival Bonus for Government appointed Non-teaching staff

Besides these the college also implements the following welfare measures:

1. Sanction of duty leave for participation in FDPs, Workshops, Seminars, Webinars, etc.
2. Permission to participate in faculty exchange programs and to take post graduate classes in other institutions
3. Group Insurance for teaching and non-teaching staff under LIC's Group Insurance Scheme
4. College Employees Cooperative membership for all interested full-time staff.
5. College-aided PPF for college-appointed non-teaching staff.
6. Refundable festival Advance for all staff
7. Small-Research Grant for SACT
8. Winter Garment Allowance for college appointed support staff
9. Field-Shoe for staff of Field-going departments
10. Free psychological counseling with college-appointed clinical psychologist
11. Free medical consultation with College-appointed physician
12. Rest room facility
13. Stress management workshops for all staff
14. ICT training for all staff

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	No File Uploaded

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

07

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Normally Self Appraisal is taken from teachers of the institution. At the time of career advancement, the candidate needs to submit Performance Appraisal Report which is evaluated by IQAC and external members of Career Advancement Screening committee.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

For any projected expenditure, process of recommendation of FSC, approval of GB, invitation of tender and giving work order is maintained.

External audit by Government appointed Auditor has been carried out upto the financial year 2019-20. The college is awaiting the appointment of government auditor for the conduct of audits for financial year 2020-21 onwards.

Internal audit has been carried out till financial year 2021-22 by college appointed auditors.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

EXTERNAL RESOURCES

The funds received from various external sources by the college are as follows:

1. Government funds
2. Infrastructural Development fund (Received from RUSA after 1st NAAC Assessment)
3. Funds received from Industry
4. Endowment funds from patrons

Strategy for mobilization of government funds

Government funds are applied for in proper format and within the stipulated date whenever any Scheme is announced.

Utilization of sanctioned government funds

Government funds are utilized for the purpose for which those are granted and as government rule and procedure.

Funds availed are as follows:

(a) Funds for salary

(b) A grant of ₹ 50 lacs has been sanctioned to the college under MPLADS-BEUP Scheme for development.

Strategy for Mobilization and utilization of RUSA grant was as per guidelines

Funds received from Industry under CSR

Strategy for Mobilization

Industries are approached to donate funds for specific areas of college upgradation under their CSR Schemes.

Strategy for mobilization of Endowment funds from College Patrons

The college promotes patronage from its ex- teachers and other well - wishers by maintaining cordial relations.

Utilization of funds

Endowment funds to the tune of several lakhs of rupees have been received from ex- teachers and patrons as endowment.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The Internal Quality Assurance Cell is the central unit of the institution which performs the following functions:

1. frames policies for continuous quality enhancement activities of the college,
2. provides guidelines for their implementation and
3. monitors the extent to which these policies have been successfully implemented.

The IQAC oversees quality improvements in all aspects of institutional activity, like teaching-learning, Curriculum enrichment, Research and publication, Infrastructure upgradation, Stakeholder involvement, Welfare measures and Best practices of the College.

IQAC meetings are held at least thrice a year. These meetings are often conducted jointly with the NAAC Steering Committee so that the quality initiatives framed are consistent with the NAAC recommendations. IQAC also meets teachers, students, nonteaching staff and alumni as and when required.

At each IQAC meeting, discussion of agenda is preceded by the reading of the Action Taken Report of previously framed policies. This report is a record of all quality improvements that have been fully or partially achieved since the last IQAC meeting. The policies that were not able to be implemented and the difficulties encountered therein are discussed and necessary procedural changes are suggested. In this way a thorough monitoring and evaluation of the quality initiatives is carried out.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Based on the examination results and the requirements of the prescribed curriculum of the University, the IQAC designs strategies to improve the quality of the teaching-learning process. The extent to which learning outcomes have been attained is evaluated through pre-determined rubrics. Strategies are also designed to increase the retention rates of students and reduce dropout during the first semester. The IQAC also recommends the upgradation of IT and physical infrastructure and Library Services as per the requirements of the curriculum.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The institution's policy for the promotion of gender equity may be outlined as follows:

1. Add-on courses and other programs on awareness of gender-related issues
2. Student Welfare measures.
3. Women's Empowerment through Capacity Building

The programs conducted include :

2021-2022

1. Webinar- 'Women's Rights as Human Rights' delivered by an invited speaker,
2. Quiz- International Women's Day
3. Add-on Course- 'Introduction to Women's Studies: An Interdisciplinary Approach'
4. Add-on Course- 'Gender, Violence and Law: An Indian Perspective'.

Welfare measures

1. Free Students' Health Check up , Blood group testing, Breathing Cancer and Thalassemia Awareness Camps
2. Awareness camps for the Student Credit card scheme and Government Scholarships.
3. Sending students for Covid-19 Vaccination

1. Expeditious processing of Government and non-government scholarships
2. Mentoring on academic and psychological issues and free psychological counseling and medical consultation.

Skill Development courses

A variety of Add-on Courses on subject-specific as well as career-oriented skill development have been held. Career-oriented courses include Spoken English and Personality Development, Foreign Languages, Nation Building Attitudes, Data Analysis.

Two online sessions of JDC SPRINGBOARD, a 30-hour Women's Empowerment Course organized by the Sister Nivedita Centre for Community Outreach were held in 2021 & 2022 with two participating Girls Schools.

File Description	Documents
Annual gender sensitization action plan	https://jogamayadevicollege.in/naac_dvv/asets/naac_document/12042022091315_61880.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://jogamayadevicollege.in/naac_dvv/asets/naac_document/12042022091108_77575.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

B. Any 3 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste

management Biomedical waste management E-waste management Waste recycling system
Hazardous chemicals and radioactive waste management

Solid Waste and liquid waste management are done properly with the help of municipality. College has MOU with external agency for proper recycling of E-waste generated. Annual E-Waste recycling return is also filed with state pollution control board.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- 1. Restricted entry of automobiles**
- 2. Use of bicycles/ Battery-powered vehicles**
- 3. Pedestrian-friendly pathways**
- 4. Ban on use of plastic**
- 5. Landscaping**

C. Any 2 of the above

File Description	Documents
Geo tagged photos / videos of the facilities	No File Uploaded
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following
1.Green audit 2. Energy audit
3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

B. Any 3 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment
5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The institution follows a zero discrimination policy with regard to caste, creed, ethnicity, economic background, gender and disability. Welfare and Grievance Redressal measures for staff and students are extended to all irrespective of cultural backgrounds. The involvement of students and staff from different backgrounds in all college activities-Academic, Cultural, Sports, etc. is ensured by the administration.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The college makes the students and teachers aware of their constitutional rights and responsibilities through various activities held throughout the year. These activities serve to foster the values of nationalism, service, brotherhood and peace. The college observes Independence Day and Republic Day with patriotic spirit. Days of martyrdom of freedom fighters were observed with due respect and solemnity. These occasions are marked by speeches by the Head of the Institution or a Senior teacher through which the students are reminded of the special historic significance of these days and our duty to keep alive the memory of the freedom fighters through whose sacrifices our

freedom was attained.

Constitutional rights ,duties and responsibilities of citizens is included in the UG curricula of History, Political science and Sanskrit. The lives and philosophy of great thinkers like Mahatma Gandhi and Rabindranath Tagore form part of the UG Bengali and English Curriculum.

The Value Orientation Camps for students serve to sensitize them to the values, duties , rights and responsibilities of citizens.

Students are encouraged to join NSS and NCC in order to foster a sense of patriotism and nationalism. Our NCC students have uniformly excelled in national integration and other training camps. Our NCC and NSS students regularly perform street plays which promote the spirit of national integrity.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	Nil
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

A. All of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Inclusion and tolerance

In keeping with its vision, the institution aims at the holistic development of the students by encouraging them to respect and embrace differences in cultural backgrounds and perspectives, which helps them to adapt better to different and unfamiliar situations in future life.

The following steps are taken towards strengthening the spirit of tolerance and inclusion in our student:

1. Value Orientation programs -Add-onCourses, Workshops, Seminars, etc.
2. Multilingual mode of instruction.
3. User-friendly facilities for the differently- abled like ramps, elevators and disabled- friendly toilets.
4. Stipends for the financially weak students and the differently-abled.

Promoting harmony and positive interaction

The College Cultural programs present a lively melange of performances reflecting the rich cultural diversity of our country. These programs seek to promote harmony and multi-cultural unity. All other college activities.

Durga Puja festival is celebrated through vibrant 'Bijoya Sammelan' Programmes which promote positive interaction. Saraswati Puja is conducted by the college with the enthusiastic involvement of all students and staff, and 'Prasad' is distributed to all students, teachers, non-teaching staff, alumni and college

patrons.

Teacher's Day is celebrated by appropriate Cultural programs organized by the students through which they express their respect and gratitude for the teachers.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice 1

Title : Value Orientation for Holistic Development

Best Practice 2

Tite: Add-on courses for Career orientation, Skill development and Social Awareness

Please follow the link for detail:

https://jogamayadevicollege.ac.in/site/page_content/48

File Description	Documents
Best practices in the Institutional website	https://jogamayadevicollege.ac.in/site/page_content/48
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust

within 200 words

ADOPTING MULTI-PRONGED APPROACH TO MAKE STUDENTS FUTURE READY IS ONE AREA WHERE JOGAMAYA DEVI COLLEGE CLAIMS DISTINCTIVENESS.

While the primary thrust of the institution remains on the optimization of methods of curriculum delivery to ensure academic excellence, preparing the students for life beyond college is also one of the institution's highest priorities. The rapidly evolving employment market, the need for entrepreneurship development, up-skilling, innovation and fostering global competencies, especially in the post pandemic scenario, have precipitated the need for rethinking education itself and taking it beyond the classroom. Moreover, the world today needs good citizens, who are socially responsible, compassionate, and tolerant towards others and are ready to offer their services for the higher good of their community and country. It is essential today to inculcate in the young generation good moral and ethical values and attitudes that will help them overcome any kind of obstacles and help them to excel in whatever profession they may choose to follow. Towards this end, the college has initiated a host of programs that adopt different strategies towards making the students 'Future-Ready' for different spheres of life.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

1. Repository of online resources created by college faculty
2. JDC-Open-Online-Course on cross cutting issues like Environment, Sustainability, Gender Equity, Basic Computer Education, Value Education designed by college faculties
3. Student's enrolment to institution and retention rate need be enhanced especially regarding filling up of reserved seats.
4. Faculties to be encouraged to apply for UGC / DAE / DST /Governmental / Non Governmental Grants for Research Projects
5. Since the city campus of college can not be expanded any more due to shortage of space, development work of environment friendly, waste recycling enabled 2nd campus with Girls' Hostel & Playground at newly bought land of college should be given priority.

